

APPENDIX II

SCHEDULE OF FEES

(ADOPTED March 2023)

1. Subdivision Regulation*

1.1	Application Processing Fee	\$250.00
1.2	Newspaper Notice	Actual Cost
1.3	Abutter Notices – certified mail, including landowner, applicant and others as required by statute	\$5.00 per notice, plus postage
1.4	Per lot or housing unit fee - based on the final number of lots approved	\$125.00 per lot or housing unit
1.5	Technical/Assessment/Legal Review or Other special studies (See Subdivision Reg. Section 5.9.2.2 for required pre-funding)	Actual Cost
1.6	Recording and Filing Fee	\$35.00 plus Registry of Deeds fees
1.7	Tax Map and Record Changes Fee	\$15.00 per lot

** Design Review only 1.1, 1.2, and 1.3 are required***2. Lot Line Adjustments**

2.1	Application Processing Fee	\$150.00 for first 2 lots, plus \$75 each additional lot
2.2	Newspaper Notice	Actual Cost
2.3	Abutter Notices – certified mail, including landowner, applicant and others as required by statute	\$5.00 per notice, plus postage
2.4	Recording and Filing Fee	\$35.00 plus Registry of Deeds fees
2.5	Technical/Assessment/Legal Review or other special studies (See Subdivision Reg. Section 5.9.2.2 for required pre-funding)	Actual Cost

3. Scenic Road Alteration Permits

3.1	Application Processing Fee	\$100.00
3.2	Newspaper Notices (two required by statute)	Actual Cost
3.3	Abutter Notices – certified mail (including landowner & applicant)	\$5.00 per notice, plus postage

4. Wetland Special Use Permit

4.1	Application Processing Fee	\$150.00 plus actual costs
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4.2	Newspaper Notice	Actual Cost
4.3	Technical/Assessment/Legal Review or other Special studies (See Subdivision Reg. Section 5.9.2.2 for Required pre-funding.	Actual Cost
5.	Site Plan Review**	
5.1	Application Processing Fee	\$250.00
5.2	Newspaper Notice	Actual Cost
5.3	Abutter Notices – certified mail, including landowner, applicant and others as required by statute	\$5.00 per notice, plus postage
5.4	Hearing Fee	
5.4.1	Site Plans with no new structures or additions to existing structures	\$100.00
5.4.2	Site Plans involving new structures or additions to existing structures	\$25.00 per 1,000 square foot of new area
5.5	Technical/Assessment/Legal Review or other special studies (see Site Plan Reg. Section 5.8.2.2 for required pre-funding)	Actual Cost
5.6	Record and Filing Fee	\$35.00 plus Registry of Deeds fees:
5.7	Bed and Breakfast	See Section 6.7
5.8	Tax Map and Record Charge	\$15.00 per lot

**** Design Review only 5.1, 5.2 and 5.3 are required.**

6. Conditional Use Permit

6.1	Application Processing Fee	\$150.00
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General Notes

1. If two approvals are needed and are applied for simultaneously (example, lot line adjustment and subdivision) certain fees such as newspaper or abutters notices may be reduced.
2. Questions to or general correspondence with the RPC Circuit Rider is done at no fee.
3. Plan review is required before the application is considered for acceptance of jurisdiction.
4. Informal, conceptual or preliminary consultations do not require fees and are non-binding upon the Board and the Applicant.
5. All fees or other charges are required to be prepaid (or pre-funded) and failure to do so may result in the application being denied or not being processed.