Town of Hampton Falls
Selectmen's Meetings

Welcome to this evening's meeting of the Board of Selectmen.

If you wish to speak before the Board on an item not on the agenda, 15 minutes' time will be set aside at the end of the meeting (as indicated on the agenda). The Chairman will announce the time for discussion and once you are recognized to speak, you are requested to state your name and address before addressing the Board. All comments will be directed to the Chairman. To allow everyone who wishes an opportunity to speak, each individual will be limited to five (5) minutes. At the discretion of the Chairman, these times may be extended as deemed necessary.

If you have a specific issue that you want to discuss, the Board recommends that you make arrangements with the Town Administrator to be placed on an upcoming agenda. You will need to state the purpose of your meeting with the Board. These requests must be received by the end of Tuesday, the week prior to the Board of Selectmen meeting.

The Board cannot always respond to your comments and/or questions, as it may need time to gather facts before taking a position on the subject. The Town Administrator, without speaking for the Board, may offer clarification as appropriate. Once the Board has gathered the facts and discussed your concerns, the Chairman may state the Board's position. It is our goal to do our best to be fair and equitable with all who meet with us.

The Board meets on the first and third Wednesday of the month in the evening at the Town Hall (except in the summer when the Board alters its schedule) to accomplish its work within a time frame, respecting the participation of those in attendance. The Board's agenda, therefore, is arranged to reserve time to adequately discuss topics and for making decisions that are in the best interest of the Town of Hampton Falls.

Adopted by the Board of Selectmen on May 4, 2016.

Larry M. Smith, Chairman

Town of Hampton Falls
Board of Selectmen

James E. Ziolkowski, Vice Chairman

Richard P. McDermott, Selectman

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