

***FINAL***

**PRESENT:** M. J. Farinola, Chairman; Maryann Kasprzak, R. P. McDermott, Selectmen;  
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**5:30 pm**

**Personnel – non-public session**

The public meeting was called to order at 6:37 p.m.

**ROAD AGENT - MONTHLY REPORT:** D. Robinson reported that the road patching of Drinkwater Road is complete for winter, but that there may be some holes to patch. He explained the need to address the problem with wheel marks in areas of Drinkwater Road and recommends continuing to patch as needed. D. Robinson reported on ongoing shoulder repairs on a number of Town roads and that he has used up the black pak from the Dump. M. J. Farinola asked D. Robinson to check on area of Taylor River Road for washout. Discussion took place with placing reflector posts at certain locations to prevent damage at intersections. D. Robinson reported that drainage pipes on Mill Lane and Drinkwater Road have been cleaned out and will need to be cleaned again before winter. It was also reported that someone is dumping numerous paint cans at the Brush Dump. They have been cleaned up and disposed; however, more paint cans have been left. M. J. Farinola requested that a deer camera be placed and the consensus of the Board was to purchase a camera. D. Robinson stated he has one to donate to the Town. In response to R. P. McDermott, D. Robinson stated that the divider between the road salt and sand has not yet been repaired and that some larger brush has yet to be picked up from roadsides.

The Board discussed the Road Agent's price of \$4,000 to fix the Mill Lane drain. D. Robinson explained the need for a new pipe, backfilling, shoulder work and repaving. M. J. Farinola suggested a larger pipe, however, D. Robinson noted that a larger pipe would require a larger catch basin at a greater cost. M. J. Farinola suggested allowing up to \$5,000 in order to get this project done with an 18" pipe and catch basin. The Board will review highway budget information at its next meeting.

E. N. Small reported that the Town received a call today with regard to a beaver dam in the location of Curtis Road. The beaver dam is not affecting the Town road but is affecting the property owner's back property. M. J. Farinola stated that until the beaver dam affects the Town road, it is not the Town's responsibility.

**WHITE GOODS DAY:** D. Robinson reported that the Brush Dump has been cleaned up this afternoon in preparation for containers. R. P. McDermott stated he plans to arrive at 7:30 a.m. and is making arrangements for food and beverages. Deputy Town Clerk K. Sabatini will assist with receipts and waiver forms for volunteers and M. Kasprzak will help with counting of vehicles. E. N. Small reported that Northside Carting and Electronic Recycling containers will be delivered. M. J. Farinola asked D. Robinson for cones, etc. for the planned one-way traffic on Parsonage Road.

**WINTER BAN ON OVERNIGHT STREET PARKING – 12-15-10 TO 4-1-11:** A public notice was signed by the Board.

**BUILDING INSPECTOR, CODE ENFORCEMENT, HEALTH - MONTHLY REPORT:** K. C. Kelley was not present and no report was given.

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**FIRE CHIEF, EMERGENCY MANAGEMENT - MONTHLY REPORT:** J. M. Lord reported on incidents and statistics for the month of September. He reported that the new fire truck is expected to be delivered on Friday, October 22. J. M. Lord reported that a meeting was held with Unitil with regard to tree trimming. Unitil has been provided with an application packet in order to submit a request to the Planning Board.

J. M. Lord reported that Tanker 4 is in need of new tires. He explained budget constraints that do not allow for replacement and options of purchasing some now and some after the first of the year. It was identified that the significant repair to the pump has affected available budget funds. M. J. Farinola and R. P. McDermott stated that the Fire Chief should purchase the six tires needed and consider the pump repair a separate matter. J. M. Lord noted that doing so will overspend the Fire Department budget.

J. M. Lord explained a need to resubmit applications for grant funds for cones and barricades and a laptop computer. The forms were signed by the Board.

**BIG DODGE POND- PROPOSAL FOR A DAM INSPECTION AND HYDROLOGIC & HYDRAULIC ANALYSIS PROPOSAL:** J. M. Lord provided the Board with a history of inspection reports from the State relating to the water level of Big Dodge Pond. He explained the State's indication of designation of the dam, flooding of Route 1 in the area of the dam, the need for water supply to properties in this area of town and removal of boards from the dam. He stated that he requested an estimate from Jones and Beach Engineers as well as scope of work to determine what it would cost to meet the State's requirements. An estimate of \$11,000 was received. J. M. Lord stated that the level of the pond is currently where it needs to be and that he plans to call the State and request a meeting with the Town to explain the reasons Hampton Falls is not in favor of the State's requirements. J. M. Lord added that the cost of the report will be addressed through the Emergency Management budget.

**911 AND BOUNDARY ADDRESSING CONCERNS – HAMPTON FALLS AND SEABROOK:** J. M. Lord reported that recommendations have been received from 911 as duplicate numbering and street name issues have been identified. J. M. Lord stated he would work with the Seabrook Fire Chief and report back to the Board with a recommendation.

**GREATER EXETER PUBLIC HEALTH PREPAREDNESS COORDINATOR & CITIZEN CORPS DIRECTOR SUSAN GEIRE:** J. M. Lord introduced S. Geire who is working with 17 towns in the region. He reported that she is working with the Fire Department in regard to a point of distribution center and plan for potential small pox and anthrax events. A handout was provided to the Board with information as to the Coordinator's work, accomplishments and activities and priorities for 2010-2011. S. Geire thanked J. M. Lord for his assistance in this effort and reported that a citizens' corps has been launched where anyone can join.

**POLICE CHIEF - MONTHLY REPORT:** R. Dirsa reported on incidents and statistics for the month of September. He provided the Board with information as to recent burglaries in Town and surrounding towns. R. Dirsa provided the Board with a copy of a brochure outlining features of wearable video cameras for law enforcement and reviewed what he learned from a meeting with the product's representative today. M. J. Farinola asked that this matter be added to the next agenda to review the proposal of purchasing five cameras at \$800 each as well as an in-cruiser camera of \$7,000.

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**CEMETERY TRUSTEES:** Chairwoman L. Walker informed the Board of a resignation of a recently appointed member to the Cemetery Trustees. She asked that the Board consider another volunteer application and appoint Ann Antaya as Cemetery Trustee.

**MOTION:** To appoint Ann Antaya, Brimmer Lane, as Cemetery Trustee.

**MOTION:** M. KASPRZAK  
**SECOND:** R. P. MCDERMOTT  
**UNANIMOUS**

E. N. Small will ask the Town Clerk to prepare an appointment form for signature next meeting.

• **OLD BUSINESS**

**FINANCIAL REPORTS - GENERAL FUND BALANCE \$381,000**

**TOWN CLERK – RECEIPTS \$37,226**                      **MISCELLANEOUS RECEIPTS \$4,248**

**TAX COLLECTOR – RECEIPTS \$31,178**                      **CURRENT USE – 100% - \$54,140**

**SELECTMEN’S ACTION ITEMS FROM PREVIOUS MEETING:** An updated listing of action items was provided to the Board. No comments were heard.

**TAX RATE -MEETING TO SET THE RATE ON OCT 19:** M. J. Farinola reported that the Board met with its representative from the Department of Revenue Administration. By applying money from the surplus fund, the rate will remain the same as last tax bill.

**RFP FOR LAWN CARE SERVICES:** E. N. Small provided the Board with a copy of a draft RFP. The Board agreed to review it for discussion next meeting.

**REVISED ELECTION POLICY HAS BEEN DISTRIBUTED:** E. N. Small reported that the Moderator has asked if it’s the Board intent to have this policy voted on at Town Meeting. M. J. Farinola stated no.

**TIME MANAGEMENT WORKSHOP ON OCTOBER 21, 4 PM:** E. N. Small reminded the Board of this training session.

**PUBLIC COMMENT:**

B. Mutrie, Brown Road, inquired as to the status of the bid for painting of the Old Library. She was told no bids were received. She stated she would get a name and information to E. N. Small of someone interested in bidding.

L. Smith, Old Stage Road, inquired as to the status of the proposed amendment to the Depot Ordinance. M. J. Farinola stated that something came up and that the hearing has been postponed to November 3.

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B. Mutrie also asked if the Personnel Policy is available for public comment. M. J. Farinola stated yes.

• **NEW BUSINESS**

**8<sup>TH</sup> GRADE ANNUAL YARD SALE AT THE TOWN COMMON –BRING LEFTOVERS TO DUMP AFTER 2 PM?:** M. J. Farinola will work with the person in charge of this yard sale with regard to disposal of leftover items as this request is contrary to the last discussion.

**OTHER**

**Status of Cogeneration Unit for Public Safety Building:** It was reported that there is a problem with installation of the propane tank and that oil has been ordered today for heat at the Public Safety Building.

**PUBLIC COMMENT:** No public comment was heard at this time.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES:** No minutes were reviewed at this time.

**NEXT SELECTMEN'S MEETING – WEDNESDAY, NOVEMBER 3 2010, 6:30 P.M., TOWN HALL**

**MOTION:** To go into nonpublic session in accordance with RSA 91-A:3 II. (a) Personnel at 7:45 p.m.

**MOTION:** M. J. FARINOLA  
**SECOND:** R. P. MCDERMOTT  
**UNANIMOUS**