

DRAFT

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, C. P. Graham, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

This meeting was held in order to address a number of agenda items needing decision as C. P. Graham is unable to attend the Board's regular meeting of September 5.

MOTION: To go into non-public session in accordance with RSA 91-A:3, II. (A) Personnel discuss personnel at 9:30 a.m.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

MOTION: To go out of non-public session and resume at 10:02 a.m.

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

Interim Bookkeeper: The Board agreed to contact and appoint Debra Knowles as interim Bookkeeper for up to 8 to 10 hours at a rate of \$18 per hour.

MOTION: To appoint Debra Knowles as Interim Bookkeeper to include an invitation to apply for the part-time position.

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

HIGHWAY – ROAD REPAIRS: R. P. McDermott provided Board members with a listing of road repair projects prepared by Road Agent D. Robinson. He reviewed the value of work to be done in conjunction with available budget funds. Following review and discussion, the road projects on the listing were approved for completion. Suggestion was made to also include repair of a damaged culvert at the end of Drinkwater Road.

MOTION: To approve the road repair work as presented on this listing and to add and incorporate the repair to the culvert at the end of Drinkwater Road at a cost for the culvert not to exceed \$4,000.

MOTION: C. P. GRAHAM
SECOND: R. P. MCDERMOTT
UNANIMOUS

PURCHASE OF FANS FOR MEETING ROOM: R. P. McDermott presented information for the proposed purchase of two additional fans for use in the meeting room. Board members approved this purchase through Staples.

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REMOVAL OF DEAD TREES – ROUTE 88: The Board once again discussed the tree trunks left behind on the side of the road on Route 88. Question was raised as to when the tree trunks will be removed. R. P. McDermott will call the Department of Transportation to determine when it plans to remove them.

WEEKLY RECYCLING COLLECTION: The Board reviewed figures with regard to starting weekly recycling collection on or about January 1, 2013. Following discussion, the Board agreed to address this possibility as part of budget workshop sessions. The first budget workshop session is scheduled for September 13, 9:30 a.m.

EMPLOYEE PAY PLAN: The Board asked L. A. Ruest to adjust the 2012 pay plan by eliminating the first three steps and adding three additional steps using a 3% adjustment for potential consideration.

NEW NAME FOR THE OLD LIBRARY, 45 EXETER ROAD: Discussion took place with regard to the number of terms being used when discussing this building. Following discussion, it was determined that the term of Historical Society Museum is now appropriate given that this is the building's current use.

MOTION: To adjourn the meeting at 10:35 a.m.

**MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS**