

DRAFT

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; L. Ruest, Town Administrative Assistant; Abigail Tonry, Acting Secretary

MONTHLY REPORTS:

Building Inspector, Health Officer, continue as is until permanent replacement is found.

Code Enforcement, John True has been ill, no report at this time.

Road Agent, R. McDermott stated he likes the new invoices, they are easy to read. He wants the dump gate repaired and the cost deducted from plow guy's bill. Discussion about trimming the trees at the Rt. 88 end of Taylor River Road. Although it is state property the Selectmen would like Road Agent to take care of it. D. Robinson said it would take about 15 minutes to cut. C. Graham stated that the town is on target with road improvements. McDonald has completed his roads but is not completing the rest of the project so Bell & Flynn has been asked to step in and finish up the job at the same price. Request for 'Slow Children' sign was referred to the Highway Safety Committee.

Fire Chief, Ambulance, Emergency Management, Sprinklers on Lincoln Akerman School are almost done. The pump house has been delivered, 30,000 gallon tank is installed. Although they have until January to finish they expect to be done on October 13. The Fire Department received a donation from Health and Wellness Animal Clinic to provide respiration to animals. The ambulance now has equipment with 12 leads that can transmit information directly to hospital. The Fire Department was invited to provide food at the Castleberry Fair and did very well. The generator is operational; Chief Lord needs to apply to get the money back from Emergency Management. The Hazmat plan is near approval, about a month or so. The mezzanine will not be finished in 2012 as the appropriated money cannot be used this year, so summer 2013 is the expected completion date. The heating system is off and will be turned on once the service technician can come.

Police, The mailbox marauders have been caught and have been providing services to the Police Department in lieu of restitution. An officer has requested to opt-out of health insurance which would save funds. C. Graham estimated it might be \$15,000 for 2013.

MOTION: That the Board adopts and allow the 2007 opt-out incentive program for the remainder of 2012.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

MOTION: That the Board implements an opt-out plan for ensuing years in conjunction with Compensation Committee recommendation.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

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The Chief stated that he is having trouble finding officers for undesirable holiday shifts and he would like to offer an additional \$100 for certain shifts.

MOTION: To approve the Police Chief's request to offer an additional \$100 per shift to part-time officers willing to work Thanksgiving, Christmas Eve, Christmas and New Year's Eve for 2012.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

MOTION: That the Board allow the Police Chief to offer an additional \$100 per shift to part-time officers willing to work Memorial Day, July 4, Labor Day, Thanksgiving, Christmas Eve, Christmas and New Year's Eve for 2013.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

The Chief stated that the repeater is now hooked up to contact dispatch directly. There was, however, a piece missing that cost an additional \$1,000 which he is hoping to cost share with the Sheriff's Department.

MOTION: That the Board authorize the Police Chief to spend up to an additional \$1000 for the repeater.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

The Chief stated that the PTA is having its first Annual Tiger Turkey Trot, 10 and 5 mile road race. Historically the police have provided protection gratis but since this is a new race he wanted to ask if the Selectmen wanted him to charge the PTA or not. He will require three officers and cruisers and may have to get the officers from outside his Department which could cost up to \$750.

MOTION: That the Board allow the Police Chief to charge the PTA for the outside cost of police detail if he is unable to get Hampton Falls officers to work the detail.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

The Chief stated that he was able to get three portable radios with programming from a \$9,400 State grant. He is now able to withdraw his CIP request for same.

• **OLD BUSINESS**

**FINANCIAL REPORTS - GENERAL FUND BALANCE \$1,488,442
Accounts Payable \$615,786.73; Payroll \$12,396.33**

DRAFT

MOTION: To accept the Accounts Payable and Payroll Warrants.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

SELECTMEN'S ACTION ITEMS FROM 8/21, 9/4, 9/5: No action items.

TOWN BIDS:

MOTION: That the Board accepts the bid from Imagewise for the 2012 Town Reports.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

DISCRETIONARY PRESERVATION EASEMENT-MAP 4-001PE: Selectmen signed without discussion.

DELINQUENT TAXPAYER PAYMENT AGREEMENT: Gina Guira from JTCNH was present to sign along with the Selectmen. C. Graham advised her that the Deed Waiver was conditional upon her making the payments per the Payment Agreement and G. Guira stated she was aware of that. The Board signed the Payment Agreement and Deed Waiver in counterparts.

APPLICATION FOR PROPERTY TAX EXEMPTION- 90 EXETER ROAD: The Selectmen signed the Veteran's tax credit of DeRoberto.

ZBA APPLICANTS: Steve Bryant was present to answer Selectmen's questions. R. McDermott stated that the ZBA is judge and jury because it has to make its decision that night. He is looking for a candidate who can think with the town at heart. We are a rural town and have a zoning book that should be abided by. C. Graham asked if S. Bryant was aware of the required training. He stated that candidates must remember that they have legal responsibilities and not to become passionate about issues. S. Bryant stated that he would like to be an advocate of protection for all, to apply the rules evenly. M. Kasprzak stated that if you follow the rules you might get flack but it is much less than if you don't.

MOTION: That the Board appoint Steve Bryant a regular member of the Zoning Board of Adjustment.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

S. Bryant is to get in touch with L. Ruest for training dates ASAP. R. McDermott asked Todd Santoro to consider the alternate position open on the ZBA.

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TREE TRUNK REMOVAL: R. McDermott stated that he received information that Unitil needs a crane to remove the large tree trunks from Route 88 and Depot Road.

MOTION: That the Board accepts Unitil's offer to remove the tree trunks along Route 88 and Depot Road.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

MaryAnn Hill stated that the black locust tree near her mailbox was flagged but not taken down when the crew came by. R. McDermott stated he would look into it.

IMPACT FEES: Charlyn Brown would like to be present at the next Selectmen's meeting to discuss impact fees. C. Graham would like to clear up what types of things we can use impact fees for. M. Kasprzak stated that it is up to the Selectmen to release the impact fees not the school board.

GAS FURNACE: L. Ruest stated that the available furnace in the basement of the Town Hall is too small to heat 45 Exeter Road. When a propane delivery was made to the museum, it was discovered that they have a standing pilot light which uses more gas than a modern, energy efficient furnace. It was suggested that a note be placed on the door to remind members to check and turn down the heat upon leaving.

ACCOUSTICAL PANELS: L. Ruest reported that the panels have been re-anchored to the wall. She suggests slow closer hardware on the meeting hall doors.

WEB LINK TOWN TO SCHOOL: L. Ruest stated that there was a request to include a link on the Town's website from the School Facilities Committee as a way to communicate with townspeople regarding the upcoming school building project. She suggested the information be included as part of a tax bill stuffer with information relating to the Town on one side and the school on the other side. The Town portion could include information regarding recycling, personnel and work hour changes, and the repeat of information that newsletters are no longer printed and mailed and are now available on the Town's web site. It was requested that Stacy Kinnaly get the school portion to the Board for review before October 3.

- **NEW BUSINESS**

APPLICATION FOR BOOKKEEPER AND SECRETARY: L. Ruest reported that 18 applications have been received for Bookkeeper and 18 for Secretary. She will review and identify the top 3-6 applicants and meet with the Board on Thursday, September 27, at 9:30 regarding same.

DRAFT JOB DESCRIPTIONS: R. McDermott felt the descriptions were repetitious and hoped to have them one page, L. Ruest stated that much of the wording is protection suggested by the insurance company. L. Ruest reported that J. True approved the draft job description for the Code Compliance Officer and that copies are forthcoming to the Board. At the October 3 meeting, the Board will review the draft job descriptions.

DRAFT

WETLAND CROSSING - MAP 1, Lot 66-1 RELEASE OF FUNDS:

MOTION: To approve the release of \$1,500 of the funds held, remaining balance \$4,800.

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

2013-2018 CIP - CARNEY LAND: The assessed value for the Carney land has been updated on the Capital Improvements Program spreadsheet. C. Graham will continue to attempt to contact the property owner.

PUBLIC COMMENT: Todd Santoro, Avery Ridge Lane, would like to have had notification what his impact fees were being used and for what purpose. It was noted that if the impact fees are found to have been improperly applied, that money will be requested to be properly utilized and transferred to the SAU bond. He expressed interest in the elm tree planting and wanted to know if he could be eligible for one in front of his property.

REVIEW AND APPROVAL OF PREVIOUS MINUTES (8/21, 8/27, 9/4 and 9/5)

MOTION: To approve the minutes of the August 21, August 27, September 4 and September 5 meetings as written.

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

MOTION: To enter non-public session at 8:50pm.