

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**DECEMBER 5, 2012
TOWN HALL**

Blackberries and Cell Phones should not be used during this meeting.

DRAFT

PRESENT: R.P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman, C.P. Graham, Selectman; L. A. Ruest, Administrative Assistant; K. Croteau, Secretary

Selectmen and Department Head photos for the upcoming 2012 Town Report will be taken before the December 19, 2012 meeting at 6 p.m.

IMPACT FEES: The Board reviewed a letter from town counsel regarding impact fees. After discussion it was agreed that C.P. Graham prepare an additional question to counsel asking for clarification as to the responsibilities of the Board of Selectmen and the risks for the town should six years go by with no appropriation approved by the school district.

MOTION: To apply the impact fee funds collectively with respect to the account named Pelton Farms, Map 7, Lot 68-1, with due date of 12/15/12 to the Winnacunnet Cooperative district bond most recently enacted for expansion of school facilities.

MOTION: C. P. GRAHAM

SECOND: M. KASPRZAK

UNANIMOUS

• **OLD BUSINESS**

FINANCIAL REPORTS – GENERAL FUND BALANCE \$2,250,662.35

PAYROLL WARRANT #204 - \$6,264.44 AND

ACCOUNTS PAYABLE WARRANTS #334 - \$35,079.14, 335 - \$5,944.02, 336 - \$824.72

MOTION: TO APPROVE PAYROLL WARRANT #204 - \$6,264.44 AND
ACCOUNTS PAYABLE WARRANTS #334 - \$35,079.14, 335 - \$5,944.02, 336 - \$824.72

AS PRESENTED

MOTION: C.P. GRAHAM

SECOND: M. KASPRZAK

UNANIMOUS:

SELECTMEN'S ACTION ITEMS FROM PREVIOUS MEETING: The Board reviewed the listing updated to the last meeting and made no comment.

APPLICATIONS FOR PART TIME TAX COLLECTOR: Two applications were received for the part-time Tax Collector position. The Board asked to extend the deadline and rerun the ad in the newspaper based on the chairman receiving an email from someone interested in the position.

NIEBLING PROPERTY- CONSERVATION EASEMENT: Final easement documents have not yet been forwarded by SELT. The Niebling Property Conservation Easement will be added to the agenda for the December 19 meeting.

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ROUTE 1 TRAFFIC LIGHTS – INFORMATION TO BOARD OF SELECTMEN: B. Mutrie said the Planning Board would be discussing the Route 1 Traffic Lights at the Planning Board meeting December 11 at 6 p.m. at which time a representative from the RPC will be present.

PUBLIC COMMENT: No public comment was heard.

• **NEW BUSINESS**

BUDGET PUBLIC HEARING NOTICE – JANUARY 9, 2013, 7 P.M.: L. Ruest presented the Board with Budget Public Hearing Notice for signature, posting and printing in local paper.

BUDGET HEARING NOTICE TO DEPARTMENT HEADS: Ruest presented the Board with a copy of a Budget Hearing Notice to Department Heads.

TIMELINE OF IMPORTANT DATES – 2013 was provided to Board members.

2013 BUDGET WORKSHEETS AND WARRANT: The worksheets for the Budget Workshop to be held December 11, 2012 at 9:30 a. m. were distributed to Board members.

LGC HEALTH TRUST HOLIDAY – EMPLOYEES: L. Ruest reported that the Bookkeeper has adjusted the December payment for the town and refunded employees their share.

VOLUNTEER APPLICATION – CEMETERY TRUSTEE: The Board reviewed the application and will wait to hear from the Chairman of the Cemetery Trustees.

MOSQUITO CONTROL – STATE SPECIAL PERMIT APPLICATION

MOTION: To authorize the chair to sign state special permit application for mosquito control.

MOTION: M. KASPRZAK

SECOND: C.P. GRAHAM

UNANIMOUS

MONTHLY REPORTS: SELECTMEN REPRESENTATIVE REPORTS –

SELECTMEN MCDERMOTT: LIBRARY: R. McDermott reported that the Library is working on the budget and waiting on health benefit information in order to finalize.

SELECTWOMAN – KASPRZAK - PLANNING BOARD, HERITAGE COMMISSION: M. Kasprzak reported that the Planning Board activity has been relatively quiet this month.

The Heritage Commission has been busy discussing the Merrill property .An informal group, Friends of Merrill Property, has been formed and is meeting regularly to discuss this property. Discussion took place by the Board with regard to the proper way to apply.

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SELECTMEN GRAHAM - SCHOOL BOARD, ENERGY COMMITTEE: C.P. Graham reported there was no Energy Committee meeting this month.

OTHER

The town received a petition for a speed limit reduction request for Crank and Goodwin Roads. It was recommended this be forwarded to the Highway Committee for review and recommendation.

R.P. McDermott presented a list of dead or dying trees and tree limbs on town roads that need attention. After discussion it was decided that the Road Agent would get a price from Valley Tree for consideration of the Board at the December 11 Budget Workshop.

M.KASPRZAK showed a sample of information to be included on the bookmarks.

PUBLIC COMMENT No comments or questions were heard at this time.

REVIEW AND APPROVAL OF PREVIOUS MINUTES – 11/7, 11/14, 11/15, 11/21
These minutes were not approved at this meeting.

MOTION: To adjourn meeting at 8:05 p.m.

MOTION: C.P. GRAHAM

SECOND: M. KASPRZAK

UNANIMOUS

NEXT SELECTMEN'S MEETING – WEDNESDAY, DECEMBER 19, 6:30 P.M., TOWN HALL