

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**DECEMBER 19, 2012
TOWN HALL**

Cell Phones should not be used during this meeting.

DRAFT

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; L. A. Ruest, Administrative Assistant, K. Croteau, Secretary

PHOTOS FOR THE UPCOMING 2012 TOWN REPORT – SELECTMEN & DEPARTMENT HEAD photos were taken prior to this meeting.

6:30 pm

Building Inspector, Code Enforcement, Health - Monthly Report

The Board acknowledged the Building Inspector report for December. C.P. Graham asked M. Sikorski if he felt he had enough time to do the work in the hours allotted. M. Sikorski stated every minute of every day is full and did not see that as a problem. M. Kasprzak mentioned she appreciated the inclusion of the revenue from fees and permits being included on the monthly report. L. Ruest noted that the monies collected from fees and permits offset the cost of the position for the month.

Linden Road- Certificate of Service 11/28/12 – The property owner of M6, Lot 64-12 was served papers relating to a number of violations.

Impact Fees

Discussion was open to the public.

Robin Ratigan, Chairman of the School Board was present for a lengthy discussion regarding the impact fees. C.P. Graham stated he had many concerns as to the interpretation of the letter from Town Counsel and whether or not the School and the Board of Selectmen extract the same meaning from the letter written. C.P. Graham expressed concern as to the risk to the Board if the monies are released in anticipation of a capital project and the capital project does not pass. R. McDermott asked that L. Ruest contact Town Counsel and the Superintendent to set up a phone conference for further clarification on this matter.

Closed to the public.

Road Agent - Monthly Report

D. Robinson reported that tree work was scheduled to start tomorrow on Drinkwater, Nason and Brown Roads. R. McDermott had one question regarding the November Road Agent invoice relating to Raspberry Farm. L. Ruest explained this was a clerical error, (duplicate of billing) which has been resolved.

Fire Chief, Ambulance, Emergency Management - Monthly Report

Chief Lord reported on his conversation with a representative from the Department of Revenue Administration regarding Comstar and ALS billing. L. Ruest asked how the procedure would work with the changes. L. Ruest will check on this with the auditor.

Chief Lord reported the Christmas tree sale did very well.

Police Chief, Animal Control - Monthly Report

Chief Dirsra reported that the department would be receiving a fourth radio as a result of a radio grant, he stated this requires signature from the Board of Selectmen. The Board signed the form.

OLD BUSINESS

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FINANCIAL REPORTS - General Fund Balance \$2,227,801

MOTION: To pay the Accounts Payable and Payroll warrants as submitted.

MOTION: M. KASPRZAK

SECOND: C. P. GRAHAM

UNANIMOUS

R. McDermott asked if there had been any progress by the Highway Safety Commission on the petition that had been presented at the December 5 meeting regarding Crank and Goodwin Roads. Chief Lord will address this issue.

Volunteer – Cemetery Trustee – Jonathan Bohm

MOTION: To appoint Jonathan Bohm to fill the remaining term of the vacating trustee (S. Bryant) on the Cemetery Trustees.

MOTION: C.P. GRAHAM

SECOND: M. KASPRZAK

UNANIMOUS

Niebling Property – Conservation Easement – B. Burns

B. Burns explained the history behind the acquisition of the Niebling property and the reason for the easement. She stated it was a standard easement and had been reviewed by C.P. Graham and Karen Ayers, previous Conservation Commission Chair, and they all felt comfortable with it.

R. McDermott asked if the Conservation Commission or the Town could limit hunting there.

B. Burns reported that allowance of and or restrictions on hunting were up to the Conservation Commission and the Board of Selectmen to decide.

MOTION: To enter into Conservation Easement on the Niebling property with the South East Land Trust.

MOTION: M.KASPRZAK

SECOND: C.P. GRAHAM

UNANIMOUS

B. Burns went on to explain that currently the Conservation Commission is not pursuing the purchase of additional land at this time. The Commission is giving attention to the properties they have now.

MOTION: To accept the Conservation Commission's predisposition as to land acquisition as noted above.

MOTION: C.P. GRAHAM

SECOND: M.KASPRZAK

UNANIMOUS

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MOTION: To acknowledge how happy and grateful the Board is for the volunteer efforts made by Pam Fitzgerald and Jack Fermery for decorating and caring for the Bandstand and Town Common monument area.

MOTION: R.MCDERMOTT

SECOND: M.KASPRZAK

UNANIMOUS

NH DES – Utility Maintenance Notification

The Board reviewed the letter requesting waivers from EPA for the Requirement to Obtain Coverage under the Municipal Separate Storm Sewer System General Permit (MS4GP)

MOTION: To authorize the chairman to sign waiver request letter for Department of Environmental Services.

MOTION: M.KASPRZAK

SECOND: C.P. GRAHAM

UNANIMOUS

Govt Buildings

45 Exeter Road – Siding and Cellulose Fiber Insulation – South Side

L. Ruest reported that insulation was placed when the new siding work was done. D. French added that the Historical Society has a volunteer who is willing to oversee the process of the mold removal by a contractor. The volunteer is also willing to provide a Hepa vacuum when the duct work is cleaned and carpeting removed.

The meeting was closed to the public.

NEW BUSINESS

Executive

0 East Road (Map 8, Lot 34) – Compliance with Zoning

A letter was received from the previous property owner's attorney outlining matters of compliance with Hampton Falls Zoning Ordinance. This matter is for the Board's information at this time.

Hardy Lane – Release of Letter of Credit and Engineering Funds

MOTION: To authorize the chairman to sign the Jones and Beach Engineers invoice for inspection services and release the letter of credit and engineering fees upon payment of any and all fees attributable to this matter.

MOTION: C.P. GRAHAM

SECOND: M.KASPRZAK

UNANIMOUS

Assessment

M. Hill reported that the 2012 Assessment Ratio for the town of Hampton Falls is 104. The Tax Assessor has a prepared document with supporting information for signature of the Board and mailing.

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Solid Waste

Southeast Regional Refuse District 53B – request for proposals

L. Ruest confirmed that Southeast Regional Refuse District plans to submit RFP's in anticipation of the 53B District contract renewal in 2015.

Other

M. Hill asked if the town would be collecting recycle every week.

R. McDermott explained that weekly collection of recyclables is anticipated to begin on 1/1/13.

Public Comment

REVIEW & APPROVAL OF PREVIOUS MINUTES: 11/7, 11/14, 11/15, 11/21, 12/5

MOTION: To approve minutes of the following meetings: 11/7/12, 11/14/12, 11/15/12, 11/21/12 and 12/5/12.

MOTION: C.P. GRAHAM

SECOND: M.KASPRZAK

UNANIMOUS

MOTION: To adjourn the meeting at 8:10 p.m.

MOTION: M. KASPRZAK

SECOND: C.P. GRAHAM

UNANIMOUS

Next Selectmen's Meeting – Wednesday, January 2, 2013, 6:30 p.m., Town Hall