

**WORK SESSION WITH TAX ASSESSOR, DIANA CALDER  
DRAFT**

**PRESENT:** R. P. McDermott, Chairman; M. Kasprzak; L. A. Ruest, Administrative Assistant  
D. Calder, Tax Assessor; K. Croteau, Secretary

Tax Assessor, D. Calder, presented a spreadsheet she had prepared to show the assessed value of 99% for 2013 she determined for the Town of Hampton Falls. She explained the use of qualified sales to come up with the assessment and noted the changes in the market that have influenced the decrease in number of qualified sales in the most recent years such as foreclosure, bank owned property, family sales, seller financing etc.

D. Calder presented the Board with an impact letter regarding the new assessments for signature. The Board signed the letter.

She explained she plans to send impact letters informing property owners of the new assessments on the 3<sup>rd</sup> of July allowing for a two-week response period. She plans to hold hearings between July 15<sup>th</sup> and July 30<sup>th</sup>. She plans to finalize this process on the 8<sup>th</sup> of August in time to prepare the MS1 by her August 19 deadline.

The Board thanked her for her presentation and concurred with her assessment.

L. Ruest presented a letter from the Auditors, Plodzick and Sanderson, with the MS5 document requiring signature of the Board. The Board signed the document.

L. Ruest presented a letter received from Healthtrust regarding the surplus funds to be returned to the town for year 2010. She explained Healthtrust needs to know if the funds are to be distributed via check or as a contribution holiday. The Board asked to receive a check for these funds. The Board agreed that funds will be shared with participating employees as done for year 2011.

L. Ruest informed the Board that the newsletter printer had not sent invoices for services performed in 2012 for newsletter printing/ mailing and for printing/ mailing of the deliberative session flyers in 2012 and 2013. L. Ruest explained that the funds for the flyers are part of the budget process and the funds for the newsletter are overseen by the Treasurer. R. McDermott requested L. Ruest contact the printer to ask what he would find an acceptable amount due.

The work session concluded at 10:20 AM.