

**BUDGET WORK SESSION  
DRAFT**

**PRESENT:** R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; L. Ruest, Administrative Assistant, K. Croteau, Secretary

**FIRE DEPARTMENT/AMBULANCE/EMERGENCY MANAGEMENT 4215/4220/4290**

Chief Lord reported the \$3,000 increase to Account 4215, Line 125, VFD Training was due to stipends. C. P. Graham asked what the 40% of available training stipend referred to. Chief Lord explained there is an adjustment for people who become eligible for the stipend.

Chief Lord reported an increase in Account 4220, Line 430, was mainly due to the Seacoast Chief Fire Officers Association requirements.

Chief Lord explained one of his goals was to address the stipend versus employee pay plan issue. He provided details and presented spreadsheets that he compiled over the past year. A lengthy discussion took place and it was decided to seek professional guidance and continue this study over the course of the next year.

An increase to Account 4290 for Emergency Management was identified and the Chief explained those increases were covered by grants. He also reported the Fire and Police Departments are investigating options for obtaining a message board for storms, etc.

**BUILDING INSPECTION/HEALTH 4240/4411**

L. Ruest reported this budget is basically level funded with the exception of Line 390 due to a request for permit tracking software and Line 365 with a \$90 increase for test pit inspections.

M. Sikorski spoke regarding the advantages of permit tracking software and how it would tie to other departments. He explained the costs and benefits of two different vendor packages. Discussion took place with regard to software needs for all town departments and the need to involve all departments in presentations and discussions.

**HIGHWAY/STREET LIGHTS 4312/4316**

L. Ruest reported that Line 390 would be left at 0 for 2014 as dump expansion would not be happening in 2014. She explained that brush cutting and mowing costs have increased as the contractor has been asked to include the whole town. The figure for road salt was increased due to the 2014 stormy winter weather prediction.

**SOLID WASTE COLLECTION/SOLID WASTE DISPOSAL 4323/4324**

M. Hastings and K. Nydem were present. L. Ruest reported an increase to Line 365 to continue former Town Administrator E. Small's practice of adding houses each year.

K. Nydem reported that the largest contributor to the District 53B Waste Management contract is Hampton and they may want to go independent. The contract is up in 2015. A discussion took place regarding whether or not there would be a particular advantage to be part of the District or send out RFPs.

**BUDGET WORK SESSION  
DRAFT**

**HEALTH AGENCIES AND WELFARE 4415/4442**

L. Ruest reported these accounts to be level funded.

**PARKS AND RECREATION 4520**

F. Ferreira reported that the budget was level funded. There were no comments.

**LIBRARY 4550**

J. Haskell, B. Forgione and B. Mutrie were present. B. Forgione reported that the budget did not yet include the benefits adjustments for next year as they were not available yet. She explained the increases were due to software support maintenance and professional services for window cleaning. She noted that they were also reaching out for an expert opinion with regard to reformatting furniture and fixtures for community activities.

A discussion took place with regard to funding for furniture through a line item or proposing a warrant article. Research will be done with regard to warrant article wording to allow the Library to use donated funds.

**CONSERVATION COMMISSION 4611**

B. Burns was present and asked if the Board had any questions. M. Kasprzak asked what the cost was for liming at Raspberry Farm. B. Burns said it was between \$2,000 and \$3,000 and she thought it would be done on a yearly basis.

**OTHER:**

H. Knowles, Town Clerk, presented the Board with 2-Way Communications Services, Inc. proposal to become PCI compliant.

**MOTION:** To authorize the expenditure of up to \$1,200 for PCI compliance funding to be allocated in Line Items 4140 and 4150 as applicable.

**MOTION: C. P. GRAHAM**

**SECOND: M. KASPRZAK**

**UNANIMOUS**

The meeting adjourned at 12:05 p.m.