

**DRAFT**

**Present:** Richard McDermott; Chair, M. Kasprzak; Vice-Chair, C.P. Graham and Lori Ruest;  
Administrator Assistant

Chair Richard McDermott bid good evening and called the meeting to order at 6:30 p.m.

**Old Business**

**Financial Reports** – General Fund Balance \$ 1,278,346

**Executive**

**MOTION:** To approve the Payroll Warrant # 235- \$\$27,223.35 and the Accounts Payable Warrant #377 - \$39,345.84.

M. Kasprzak. Second: C.P. Graham. Unanimous.

**Policies Review:**

**Select Board's Rules and Procedures**

**MOTION:** To move the Town of Hampton Falls Select Board Rules and Procedures to a Second Read on November 1, 2013.

C.P. Graham. Second by M. Kasprzak. Unanimous.

**Selectmen's Expectations for All Department Heads**

**MOTION:** To approve The Board of Selectmen Expectations of Department Heads and Officials.

M. Kasprzak. Second by C.P. Graham. Unanimous.

**Financial Administration**

**Town Bids**

L. Ruest agreed to check on references and explore additional information to bring back to the October 16, 2013 meeting.

**Solid Waste**

Fall White Goods Collection Day is October 19, 2013.

Relocating the cardboard dumpster to rear 3 Drinkwater Road.

- Problems with proper disposal at the brush dump.
- Dick Robinson; Road agent, Fire Chief Lord, and Police Chief Dirsa have agreed with this move.
- Minimal preparations are needed to prepare the new cardboard dumpster site. It will be placed to the right of the existing donation containers.

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**MOTION:** To relocate the cardboard dumpster to rear 3 Drinkwater Road.

C.P. Graham. Second by M. Kasprzak. Unanimous.

**Other**

**CIP Conversation**

The possibility of removing items located in the Town Hall basement. Some items include an old furnace. The stairs could pose possible risks. Some items may need to be cut up.

The Board agreed to consult with Peter Robart, Fire Chief Lord and Dick Robinson for guidance in regards to disposing of items on White Goods Day and to continue this conversation on October 16, 2013.

**Public Comment**

Mr. Shek enquired if any items could be garnered for the LAS fundraiser to be held the following week? *The Board agreed that the materials would not be deemed suitable for the fundraiser.*

**Consent Agenda - Ongoing Projects**

The Board acknowledged the Consent Calendar Agenda - Ongoing Projects and that the property Owner's request to purchase town owned land is a non-issue.

Policies: Ethics and Disaster Recovery (Audit Recommendations);

Land Acquisition: Map 2, Lot 76-Carney

Utility Assessment – Nextera PILOT (Glenn Walker)

Property Owner's Request to Purchase Town Owned Land – Map 8, Lot 73, Merrill Road.

Trick or Treat, Wednesday, October 30, 2013, 5 pm to 7 pm

**NEW BUSINESS**

**ACTION:**

**Selectmen's Permit** – LOCO Cycling, Inc., Saturday, October 19, 2013 from 9:00-10:00 a.m.

**MOTION:** To authorize Richard McDermott: Chair to sign the Selectmen's Permit for LOCO Cycling, Inc. to conduct the race from 9:00 to 10:00 a.m., Saturday, October 19, 2013.

M. Kasprzak. Second by C.P. Graham. Unanimous.

**Christopher Shek – Eagle Scout Proposal**

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Christopher Shek who has attained the Boy Scouts Life Rank and is pursuing his Eagle Scout Rank addressed the Board with his desire to give back to the community with his Eagle Project proposal.

- The project is to replace, repair, and paint the railings on the side door ramp of the Hampton Falls Historical Society. The ramp itself will stay the same.
- The materials used will be compatible to the style of the building through materials, color and textures. Expenses will be covered by me and the Boy Scout Troop 377 through fundraisers.
- Projected time to work on the project will be in Spring 2014. The estimated time for the construction part of the project to be completed is approximately 3 days.

Board questions included: Seeing a rendering of the plans,

The Board questions and advice;

Communications with the Historical Society:

- Regarding parking space usage for saws and other equipment.
- To arrange the dates the troop will be actively working and adults should be present when using the power tools. *It will be adult leaders who will be operating the power tools.*
- Step by step what is exactly being done?
- Interact with the Building Inspector for advice and approvals regarding the building supplies, regulations, maintenance free materials.

The Board agreed to sign the Boy Scout document showing that the Board of Selectmen is amiable towards the Eagle Scout project proposal presented.

The Board expressed good luck to Eagle Scout candidate Christopher Shek.

**Stard Road - Out of order**

Lynn Pineo requested that the Board take into consideration:

- Improved maintenance regarding the unkempt brush along the side of the road.
- Signage on the road to determine a slower speed limit of 25, sharp turns and blind drive.
- Road markings (painted lines) down the middle of the road.
- Additional police presence.
- Corresponding and cooperating as a joint effort with Seabrook Police who has addressed the issues on the Seabrook side of Stard Road.

Worrisome situations include kids dragster tire marks and noise all night long on the road, destroyed mailboxes, lost trailer on the property and cars skidding onto the lawn close by the houses, front lawn tree location blocking cars from hitting a house, loss of life due to an accident, many residences close to the road frontage and 18 wheel trucks pull out slowly behind a sharp corner that over speed limit cars could possibly hit.

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The Board thanked Lynn Pineo for making her concerns known to the Board and agreed to contact the Highway Safety Committee to investigate and assess the situation. The Highway Safety Committee will report to the Board and will respond back to Lynn Pineo.

**Finance Administration** – SAU 21 Request for Release of Impact Fees – This discussion has been postponed by B. Hickey SAU Business Administrator.

**Personnel** – Administrative Assistant – Discussed during non-public session.

**Monthly Reports**

**Selectman Representative Reports**

**Selectmen McDermott – Library** – Trustees worked on the 2014 budget.

**Selectwoman Kasprzak**

**Heritage Commission Heritage** – no update at this time.

**Planning Board** – Bon Amigos site plan, Wetlands setbacks for the Village District, and Coastal Grant.

**Selectmen Graham**

Energy Commission – No report to date.

School Board

- Regular School Board Meeting to be held October 3, 2013.
- Public Hearing to review the findings of the survey was lightly attended.
- Citizen's movement to petition long time needed repairs and projects at LAS.

**Public Comment**

Tim Samway addressed:

- **Stard Road** and requested that the Board of Selectmen formally address the Highway Safety Committee to take this matter under consideration, formally address the safety committee to take this under consideration and to specifically look at it as a joint problem with Seabrook.
- **Minutes** and requested that the Board change the manner of the transaction between the non-public session and then motion to adjourn.  
Stating: To advise that no action had been taken.

The Board agreed to change the manner between the non-public session and then motion to adjourn by adding a written statement: To advise that no action had been taken.

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- **Posting safety weight limit signs** for large trucks traveling on roads such as Brown Road, Drinkwater Road and Goodwin Road – the old horse cart roads.

The Board agreed to consult with the Highway Safety Committee who can address the State Statues and determine where the signs should be placed. The Fire Chief and Road Agent will make a recommendation to the Board and then the BOS can make the decision.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES**

**Motion:** To approve the September 18, 2013 Meeting Minutes as written  
M. Kasprzak. Second; R. McDermott. Motion passed 2-0-1 (C.P. Graham abstained),  
Correction: subject to the correction C.P. Graham was not present at the meeting.

The next Board of Selectmen meeting is scheduled for Wednesday October 16, 2013.

**MOTION:** To go into nonpublic session in accordance with RSA 91 A:3 II. (a) and II. E at 7:59 p.m. to discuss Personnel and Potential Litigation at 7:55 p.m.

**MOTION: M. KASPRZAK  
SECOND: C. P. GRAHAM  
PASSES**

Roll call vote: R. McDermott says yes, M. Kasprzak says yes and C.P. Graham says yes.

**MOTION:** To go out of nonpublic session and resume at 8:50 p.m.

**MOTION: C. P. GRAHAM  
SECOND: M. KASPRZAK  
PASSES**

**MOTION:** To change the title of Administrative Assistant to Town Administrator updating signs, records, etc.

**MOTION: C. P. GRAHAM  
SECOND: M. KASPRZAK  
PASSES**

**MOTION:** To adjourn the meeting at 8:50 p.m.

**MOTION: C. P. GRAHAM  
SECOND: M. KASPRZAK  
PASSES**

Respectfully submitted, Maureen Hastings, Clerk