

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; L. M. Smith, Selectman; L. A. Ruest, Town Administrator; K. Croteau, Secretary
6:30 pm

Recreation Commission – Approval of Events vs. Selectmen’s Permit

T. Tocci, Chairman of the Recreation Commission, began by apologizing on behalf of the Recreation Commission for giving permission to a political candidate for a “meet and greet” on the Town Common which turned out to be more than what they anticipated. For one example, the group had placed political signs on Town property which is forbidden by state statute. He explained that the Recreation Commission had planned to come before the Board of Selectmen this evening to address the Selectmen’s Permit process and to ask if the Board would consider giving the Recreation Commission the authority to grant permission to smaller groups to use areas overseen by the Recreation Commission as it was felt by some that the Selectmen’s Permit process was too lengthy for small events. Given the example of the recent political “meet and greet event”, and reference to a letter in support of the current Selectmen’s Permit process from the Police Chief, the Board concurred that the current Selectmen’s Permit process should be adhered to. A suggestion was made to amend the Selectmen’s Permit application to ask for specific inclusion of the set up and break down time in the written schedule of events section of the application.

T. Tocci distributed a draft Hampton Falls Bulletin Board Policy prepared by the Recreation Commission for the Board’s consideration. The Board concurred with the policy presented.

T. Tocci said that he had discovered that there was cardboard disposed of in the containers at the Public Safety Building that had not been flattened before disposal and appeared to possibly be from a non-resident. He suggested signs be made and placed on the containers to read “Residents Only” “Please Flatten Boxes” and possibly consider imposing a fine for those that do not comply.

In closing, T. Tocci said there were four new volunteers for the Recreation Commission that the Board could expect to receive volunteer applications from.

Building Inspector, Code Compliance, Health Officer– Monthly Report

The Board acknowledged the Building Inspector’s report for the month of July. M. Sikorski was present.

Road Agent – Monthly Report

D. Robinson was not present, R. P. McDermott reported on the status of 2014 Road Work Projects noting that the paving projects for portions of Nason, Brown and Drinkwater Roads had been completed by Bell & Flynn and that Stard Road line painting would be done in coordination with Seabrook’s work.

It was noted that budget money may be available for the Salt Shed Cover Replacement. D. Robinson and L. Ruest to prepare information for Board of Selectmen’s consideration.

The Winter Road Maintenance Contract has been reviewed by Town Counsel and the Board set a date of Monday, August 25th at 1:30 p.m. for a work session to review remaining items for the contract.

Fire Chief, Ambulance, Emergency Management – Monthly Report

The Board acknowledged the Fire Chief’s report for the month of July. Chief Lord was not present.

Deputy Fire Chief Davies reported on the status of the Mezzanine project stating what had been done and the small items that were left to be done. L. M. Smith, with reference to a Safety Drill he attended earlier in the day, inquired if there were procedures in place in the event of an evacuation of the town. Deputy Fire Chief Davies said he thought the National Guard would be called in but would check to be sure.

The Board reviewed the recommendations made by the Highway Safety Committee.

MOTION: To accept the recommendation of the Highway Safety Committee for the placement of a “Blind Driveway” sign for 160 Drinkwater Road prior to the curve headed toward Hampton Falls from Kensington near the intersections of King/Drinkwater/Blake’s Lane.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

MOTION: To accept the recommendation of the Highway Safety Committee for no additional speed limit signs on Brown Road.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

Police Chief, Animal Control – Monthly Report

The Board acknowledged the Police Chief’s report for the month of July. Chief Dirsa was not present.

L. M. Smith inquired about the report of a rabid animal and asked if there was a procedure in place for testing and for reporting the test results. Chief Dirsa will be asked to follow up on this question.

R. P. McDermott asked about the process for yard sale permits and what could be done when a yard sale takes place without a permit. M. Sikorski explained that the process allows for 2 yard sales a year, the permits are copied to the Police Department. The police will provide safety tips. The Yard Sale Ordinance should be reviewed by all.

**PUBLIC HEARING – MEMORANDUM OF UNDERSTANDING FOR COORDINATING
HIGHWAY ACCESS MANAGEMENT**

The Chairman opened the public hearing.

M. Kasprzak, Selectmen’s Representative to the Planning Board, explained that the Agreement was put together to provide better understanding between the State of New Hampshire Department of Transportation and the Town of Hampton Falls for access and egress to driveways along Route 1 and other state roads east of Route 95.

The Chairman opened the meeting to the public.

T. Santora, Avery Ridge Lane, commented that the agreement also included parts of Route 84 and Route 88 along Route 1, the memorandum was part of the recent Planning Board grant.

MOTION: To accept the recommendation of the Planning Board and authorize the Chairman to sign the Memorandum of Understanding for Coordinating Highway Access Management between

New Hampshire Department of Transportation and the Town of Hampton Falls on behalf of the Board.

MOTION: M. KASPRZAK
SECOND: L. M. SMITH
UNANIMOUS

The Chairman closed the Public Hearing.

Information

Voting Booth Set-Up for Primary Election of September 9 Scheduled

Town Report Bids (350 reports) Mailed August 11 (Bids Due 9/3/14)

2015 Budget, 2014 Town Report, 2014 Audit Due Dates
Memo and Draft Budget Worksheets Distributed to Departments

Highway Block Grant Anticipated Revenue 2014/2-15 \$57,224.24

MS4 Revised Estimated Revenues – TA to Prepare for 9/1/14 deadline

Road Salt Contract 2-14/2015 \$48.43 per ton

CIP Worksheets for 2015-2020 Due August 25

Unadjusted Assessment of Schools

Water System and Irrigation at Town Hall Completed By Donations

The Board acknowledged the above Information items.

OLD BUSINESS

Financial Reports – General Fund Balance \$218,219.00

Account Payable/ Payroll / Treasurer Warrant(s)

MOTION: To approve Payroll Warrant numbers 265, 265a and 266 as submitted by the Bookkeeper totaling \$14,112.19, \$16,788.22 and \$16,794.72 as presented.

MOTION: M. KASPRZAK
SECOND: L. M. SMITH
UNANIMOUS

MOTION: To approve Accounts Payable Warrant numbers 417, 418, 419 and 421 as submitted by the Bookkeeper totaling \$17,282.96, \$27,351.39, \$266.23 and \$657,518.34 as presented.

MOTION: M. KASPRZAK
SECOND: L. M. SMITH
UNANIMOUS

MOTION: To approve the check Warrant numbers 8, 9 and 10 as submitted by the Town Treasurer totaling \$6,795, \$315 and \$48.50 as presented.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH
UNANIMOUS

Circuit Rider Planner Assistance – Contract Renewal

L. Ruest reported she had reached out for information from the Rockingham Planning Commission with no response but had received recommendation from the Planning Board Chairman to pay the invoice and sign the contract as presented.

R. P. McDermott reported that the RPC would be assigning Julie LaBranche as Circuit Rider Planner for Hampton Falls.

MOTION: To pay the Rockingham Planning Commission invoice and authorize the Chairman to sign the Circuit Rider Planner contract as written in consideration that the Circuit Rider Planner has been assigned.

MOTION: L. M. SMITH
SECOND: M. KASPRZAK
UNANIMOUS

Volunteers for Maintenance of Gardens at Town Hall

After discussion regarding the difficulty of establishing a group of volunteers to maintain the gardens, the Board concurred that it was time to budget for the maintenance of the gardens at Town Hall.

Public Comment

The Chairman opened the meeting to the public.

Hearing no comments or questions, the Chairman closed the meeting to the public.

NEW BUSINESS

September/October Town Newsletter

The Board approved the Newsletter as written.

Request for Extension MS1 Inventory of Valuation (Due 9/1/2014)

The Board signed the MS1 Extension Request Form to allow for time needed by the Department of Revenue Administration to post utility values used to complete this report.

Budget Work Sessions (schedule tentative dates)

The Board scheduled tentative dates of September 23rd and 25th and October 28th and 30th for the Budget Work Sessions.

Propane Prices 2014/2015

The Board asked that the price for a 3-year contract of \$1.85.9 per gallon for propane be verified and once verified to ask for an agreement with that price.

Fall Solid Waste Collection Day (last year's date 10/19/2013)

The Fall Solid Waste Collection Day is scheduled for Saturday, October 18, 2014 for this year.

Other

L. Ruest referred to a Selectmen's Permit presented for consideration for a bicycle ride through town; the permit was signed by both the Fire Chief and Police Chief. L. Ruest asked if the Board wanted to simply acknowledge the permit or sign the permit. The Board acknowledged the permit.

L. Ruest referred the Board to a copy of the Web Site Policy for a better understanding when explaining to persons with questions.

Public Comment

The Chairman opened the meeting to the public.

Hearing no comment or question, the Chairman closed the meeting to the public.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 7/8/2014, 7/16/2014, 7/30/2014

MOTION: To approve the minutes of the 7/8, 7/16 and 7/30 minutes as written with the exception of the 7/16 minutes change the word reset to repair in the last sentence of the first paragraph in the Road Agent section.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

MOTION: To go into nonpublic session in accordance with RSA 91-A: 3 II (a) Personnel at 7:37 p.m.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

MOTION: To seal the minutes of the non-public session and exit the nonpublic session to go return to public session 8:32 p.m.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

A date for the Winter Road Maintenance work session was set for Monday, August 25th at 1:30 p.m.

Tentative dates for budget work sessions were set for September 23rd and 25th and October 28th and 30th.

MOTION: To adjourn the meeting at 8:35 p.m.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

Next Selectmen's Meeting – Wednesday, September 3, 2014 at 6:30 p.m., Town Hall