

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman,
L. M. Smith, Selectman; L. A. Ruest, Town Administrator; K. Croteau, Secretary
6:30 pm

Building Inspector, Code Enforcement, Health – Monthly Report

The Board acknowledged the Building Inspector report for the month of August. M. Sikorski reported the progress made on the Town Hall sign lighting project and noted a light out at the top of the flagpole.

Road Agent – Monthly Report

The Board acknowledged receipt of the Road Agent's report for the month of August. R. P. McDermott requested that the report be submitted sooner in the future.

2014-2019 WINTER ROAD MAINTENANCE AGREEMENT

The Board reviewed a map submitted by the Winter Road Maintenance Contractor depicting a number of town roads outlined in different colors. L. M. Smith asked the Town Administrator to provide direction to the Contractor for the information the Board is looking for to include a specific narrative and identification of highlighted routes to bring back to the October 1 meeting.

2014 PAVING UPDATE

D. Robinson reported that there is more left to be done than what has already been done on the paving project but the project is going well and should be complete by December 1. He noted the plant that produces the asphalt closes down for the season on December 1.

SALT SHED COVER – Ordered by Iron Horse Structures (50% deposit processed)

D. Robinson reported the heavier items have been removed from the building allowing for cleanup of the area in preparation of the arrival of the cover. A crane has been offered for use with a 57 foot lift. He noted the back panel is in good shape and will be retained for continued use; only the cover is being replaced at this time.

2014 ROAD PROJECTS SPREADSHEET

R. P. McDermott scheduled a work session for review of the Road Projects Spreadsheet for Tuesday, September 23 at 9:00 a.m. with D. Robinson and the Town Administrator.

Fire Chief, Ambulance, Emergency Management – Monthly Report

The Board acknowledged receipt of the Fire Chief's report for the month of August. L. M. Smith complimented the Fire Chief for the email recently sent out through the Town Web site "Subscribe To" Public Safety News & Announcements reminding residents of the list that is kept for checking in on members in Town who are elderly, live alone, have health issues or might need somebody to look in on them.

N.H. DEPARTMENT OF SAFETY – Div. of Emergency Services and Communications

MOTION: To authorize the Chairman to sign the Primary 9-1-1 Dispatch Agency Confirmation form.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

Police Chief, Animal Control – Monthly Report

The Board acknowledged receipt of the Police Chief's report for the month of August. L. M. Smith asked about the multi hour civil standby event. The Chief explained that typically when there is a domestic issue, the Police Department will provide a 20 minute standby for the person to obtain their personal belongings. In this case, the person wanted a multi hour police standby provided while they moved their entire residence; they were told they would need to schedule a detail officer for anything over 20 minutes. L. M. Smith also noted two other events where a firearm was removed from a family member reported by Seacoast Mental Health and an event where a female was injured by a number of dogs. Audience member, Neal Pond, said he witnessed the event and called it in. He said the woman was running with her own dogs on leashes when another dog approached; the woman was injured when she fell among the tangled leashes.

Chief Dirsa responded to a question from the previous meeting regarding procedures followed when rabid animals are reported. He stated if a human is bitten by a wild animal, the animal is disposed of and brought to the State Lab in Concord for testing. For domestic animals, the animal would be quarantined unless there is a valid rabies certificate provided.

EQUIPMENT EXPENDITURE REQUEST

Chief Dirsa presented a report requesting support of a request for the purchase of 4 new Tasers and 12 new Sig Sauer pistols. He explained that Taser is offering a favorable price incentive and the Police Association is willing to supply the flashlights and holsters for the pistols. All costs, as presented, are available from the 2014 Police Department budget.

MOTION: To authorize the Police Chief to purchase the 4 Tasers as presented in the incentive program presented to the Board of Selectmen.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

MOTION: To authorize the Police Chief to enter into lease agreement and purchase the 12 new Sig Sauer pistols as presented to the Board of Selectmen in the Equipment Expenditure Request.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

TRICK OR TREAT – THURSDAY – OCTOBER 30th, 5pm-7pm

2011 CRUISER INSURANCE CLAIM – Rights of Recovery

The Board acknowledged the letter from Primex regarding the rights of recovery re: claim #AU20142579153.

PSB HVAC (verification of operation, efficiency and zones)

The Police Chief reported that since he is able to shut the vent over his desk, the system is working better for him.

PUBLIC HEARING

AMENDMENTS TO TOWN ORDINANCE

REGULATIONS FOR THE USE OF GOVERNOR WEARE PARK

The Chairman opened the Public Hearing.

L. M. Smith noted he received a question regarding the hours of use, noting that the proposed regulations state that the Park may be used beginning at one half hour before sunrise and asked if it should be one half hour after sunrise. Town Administrator, L. Ruest, noted the wording presented is consistent with the previous ordinance. The Board agreed to leave this item of the regulation as is. L. M. Smith noted one spelling correction for the word "Permitted" on section 3.

The Chairman opened the hearing to the public; hearing no comment, he closed the public hearing and asked for a motion.

MOTION: To approve the amendments to the Regulations for the Use of Governor Weare Park Ordinance as presented.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

• **Old Business**

Financial Reports – General Fund Balance \$1,426,738

Account Payable/ Payroll

MOTION: To approve Payroll Warrant #269 in the amount of \$13,991.78 and Accounts Payable Warrants #423 and #425 in the amounts of \$675,556.01 and \$10,175.33.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

The Chairman acknowledged the presence of Senator Nancy Stiles. Senator Stiles said she stopped by to listen and see if there were any needs she could address.

2014 Town Report Bids – 300 copies

Select Print Solutions presented a quote of \$2,088 for 300 copies of the Town Report; Image Wise presented a quote of \$2,672 for 300 copies of the Town Report.

MOTION: To award the bid to Select Print Solutions for printing of the 2014 Town Report.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

Southeast Regional Refuse Disposal Dist., Procedure for Withdrawal

A discussion took place regarding the merits of staying with or leaving the 53B District. The Board asked the Town Administrator to determine the specific strategy and costs associated with withdrawing such as when a written notice or warrant article is required.

OTHER

Wetlands Special Use Permit – Neal Pond, 37 Mill Lane, Map 1, Lot 23-1

The Board reviewed the inspection letter dated September 17th received from Town Engineers, Jones & Beach, with regard to a drawdown of funds posted for this project. Recommendation is made to hold a portion of the funds until final items can be done in the spring.

MOTION: To approve the release of funds for the Neal Pond Wetlands Special Use Permit based on the review by the Town Engineer in the amount of \$37,717.47.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

PUBLIC COMMENT

The Chairman opened the meeting to the public.

T. Tocci, Applewood Drive, asked if the Solid Waste Committee had made a recommendation regarding staying with or leaving the 53B District. L. Ruest stated no recommendation has been made yet and that there is one member of the Solid Waste Committee who attends all the District meetings. It was reported two towns are withdrawing, Hampton and South Hampton. This has prompted this discussion; at this point there is not enough information for the Board of Selectmen to make a decision.

Hearing no further comment, the Chairman closed the meeting to the public.

New Business

2015 Draft Budget Worksheets

The 2015 Draft Budget Worksheets were distributed to Board members. The first work session is scheduled for Monday, September 22nd at 9:30 a.m.

Volunteer Application – Recreation Commission (D. Janik)

T. Tocci, Chairman of the Recreation Commission recommended D. Janik as a member of the Recreation Commission. He noted this would make 11 members; the Recreation Commission is discussing setting a limit and will be coming forward to the Board of Selectmen with a recommendation.

MOTION: To appoint Don Janik as a member of the Recreation Commission.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

The Board of Selectmen signed the appointment forms for Recreation Commission members Todd W. Santora, Kristin M. Augusta, Mark R. Lane, and Gary A. Martin who were appointed at the September 3rd meeting.

Grange Fair – Sat., Sept. 20, Town Hall (set up Fri., Sept. 19)

The Board acknowledged the Grange Fair information.

Other

Tax Refunds

The Board signed the refund requests presented by the Tax Collector due to bank errors as follows:

Map 01, Block 053, Lot 05 \$ 96.00
Map 08, Block 084, Lot 11 \$251.00
Map 02, Block 004, Lot 14 \$232.00
Map 01, Block 096, Lot 00 \$250.00

Information Sheet – Tax Bill Stuffer

A proposed information sheet to be included with the next tax bill was provided for the Board’s review. This document will be revised with L.M. Smith’s suggestion and brought back to the October 1 meeting for approval.

L. M. Smith noted a correction to be made on the General Ledger Expenditure Report. L. Ruest said she was aware of the error and said it would be corrected.

Public Comment

The Chairman opened the meeting to the public.

Max Sullivan, Hampton Union, asked the Board members if they had any comment regarding the Regulations for the Use of Governor Weare Park. They did not have anything to add other than the public hearing went well.

Hearing no further comment, the Chairman closed the meeting to the public.

REVIEW & APPROVAL OF PREVIOUS MINUTES – 9/3/14 and 9/10/14

L. M. Smith asked that 9/3/14 minutes be amended as follows:

Salt Shed Cover Replacement

L. M. Smith said he spoke with the vendor and was told the cover would take 2-3 weeks to arrive, would weigh about 500-600 pounds and could be installed from either side. He said he felt the order should be placed as soon as possible. L. Ruest ~~reported the Board had authorized \$5,500 for the cover and felt \$9,000 would be a reachable amount considering labor and rental of a lift.~~ *Reported \$9,000 available in the budget for this purchase and to pay for labor and lift rental for installation.*

OTHER

Wetlands Special Use Permit – Neal Pond, 37 Mill Lane, Map 1, Lot 23-1

The Board reviewed the inspection letter received from Town Engineers, Jones & Beach, with regard to a drawdown of funds posted for this project. A discussion took place with regard to the work done thus far. *Due to the long punch list of items to completed or redone, the Board ~~agreed~~ decided to wait to release funds ~~when~~ until the project is complete and satisfactory inspection by the Town Engineer is received , contrary to the Town Engineer’s recommendation*

MOTION: To approve the minutes of the 9/3/14 meeting as amended.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

L. M. Smith asked that the 9/10/14 minutes be amended as follows:

Agreement item number VI. INSURANCE SPECIFICATIONS, specifically, INSURANCE COVERAGE AND LIMITS REQUIRED was revised to include limits of \$1 million/\$2 million for a total of \$3 million available coverage. The Board had received opinion from Town Counsel to have a \$5 million limit. ~~and~~ *The Town’s insurance carrier, PRIMEX, provided input regarding that most towns they insure use the limits of \$1 million/\$2 million.*

The Board asked J. Ziolkowski if he was acceptable of the changes made to the draft agreement. J. Ziolkowski stated he was okay with the changes. L. M. Smith specifically noted that there will be no payment for services in a year other than the budgeted year. He also noted that on average 71 inches of snow was reported for the last ~~18~~ 13 years; the contract allows for 87 inches, a 24% increase of inches over the average. The Board agreed to budget \$10,000 contingency annually for winter road maintenance services to address the potential of a higher than average snow year and reiterated that inches of snow over 78 inches are paid at a reduced rate of \$1,500. J. Ziolkowski restated that he understood the changes.

MOTION: To approve the minutes of the 9/10/14 meeting as amended.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

MOTION: To go into nonpublic session in accordance with RSA 91-A:3 II. (a) Personnel at 7:59 p.m.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

MOTION: To exit the nonpublic session and go back into public session at 8:45 p.m.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

MOTION: To adjourn the meeting 8:45 p.m.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

Next Selectmen's Meeting – Wednesday, October 1, 2014, 6:30 p.m., Town Hall