

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**OCTOBER 1, 2014
TOWN HALL**

DRAFT

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, L. M. Smith, Selectman;
L. A. Ruest, Town Administrator; K. Croteau, Secretary

The Chairman called the meeting to order at 6:30 p.m.

• **OLD BUSINESS**

Financial Reports – General Fund Balance \$1,396,756.

ACCOUNT PAYABLE/PAYROLL WARRANTS

MOTION: To approve Payroll Warrants #270 and #271 in the amounts of \$30,164.12 and \$337.97 as presented by the bookkeeper.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

MOTION: To approve Accounts Payable Warrant #426 in the amount of \$66,895.44 as presented by the bookkeeper.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

POND WETLAND CROSSING – RELEASE OF ADDITIONAL FUNDS

L. Ruest reported that resident N. Pond requested the Board's consideration to release the remaining funds of \$2,185.02 from the Wetland Crossing project account. She went on to explain that due to the unanticipated number of inspections required, the Inspection Fee account currently has a shortage of \$1,575. She recommended the surplus funds from the project account be retained until the balance due in the inspection account has been paid.

MOTION: To recommend the funds in the Wetlands Crossing Agreement project account be retained until the balance due in the inspection account has been paid.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

TAX BILL STUFFER – INFORMATION TO TAXPAYERS

The Tax Bill Stuffer was reviewed and suggestions were made for revision.

2014 – 2019 WINTER ROAD MAINTENANCE CONTRACT

L. M. Smith asked that clarification be obtained regarding the Town's obligation, if any, for road maintenance at the East Road emergency access site.

MOTION: To approve the 2014-2019 Winter Road Maintenance Contract with the understanding that if the Town is obliged to maintain the emergency access at East Road, it will be added to the exhibit list of service areas maintained.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

DRAFT

J. Ziolkowski mentioned he received notice of a predicted salt shortage for the upcoming season.

MOTION: To approve the Winter Ban on Overnight Street Parking presented in the Winter Road Maintenance Contract.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

The Board signed the documents of this agreement.

PREPARATION FOR OCTOBER 18 WHITE GOODS DAY

A suggestion was made to place the requested metals container next to the electronics container with a sign attached to prevent people from taking items from them. It was noted that there is a need to recruit more volunteers as the volunteers from the Fire Department will not be available this year due to a fire training drill to be held that day.

APPOINTMENT FORM – DON JANIK, MEMBER

The Board of Selectmen signed the appointment form for Recreation Commission member, Donald R. Janik, who was appointed at the September 17th meeting.

PUBLIC COMMENT

The Chairman opened the meeting to the public.

Max Sullivan, Hampton Union, asked for clarification regarding the number of members currently on the Recreation Commission. It was determined that the Recreation Commission currently has 11 members, including one ex-officio member. The Commission is currently at its maximum with 11 members.

Hearing no further comment, the Chairman closed the meeting to the public.

NEW BUSINESS

NOTICE OF INTENT TO CUT, MAP 1, LOT 47-1, KENSINGTON ROAD

The Board of Selectmen signed the Notice of Intent to Cut Wood or Timber for property located at 200 Kensington Road, Map 1, Lot 47-1.

REPRESENTATIVE TO ROCKINGHAM MPO TECHNICAL ADVISORY COMM.

MOTION: To appoint R. P. McDermott as representative to the Rockingham Metropolitan Planning Organization Advisory Committee.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

M. Kasprzak signed the appointment form.

SCENIC ROAD ORDINANCE – HAZARD TREES – 10 DEPOT ROAD

DRAFT

L. Ruest reported there has been no reply to the letter written to the resident at 10 Depot Road on September 23, 2014 regarding dead or dying trees at that property.

MOTION: To deem the trees identified as dead and dying at 10 Depot Road to be a hazard.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

R. P. McDermott mentioned he would contact Chris Moultrou from Unitil regarding this matter. L. Ruest indicated these trees may need a bucket truck to remove them.

MONTHLY REPORTS

SELECTMEN REPRESENTATIVE REPORTS

SELECTMAN MCDERMOTT –

LIBRARY R. P. McDermott reported the Library is working to finish its budget overview and they continue to work on the open concept floor plan design.

SELECTWOMAN KASPRZAK -

PLANNING BOARD – M. Kasprzak reported the Planning Board held a Public Hearing for the Design Review Guidelines for Landscaping and General Site Planning. Discussion also took place regarding the amendments to the Wetlands Ordinance.

HERITAGE COMMISSION - The Heritage Commission will meet next week.

SELECTMAN SMITH–

LINCOLN AKERMAN SCHOOL – L. M. Smith reported the School Board discussed the two workshops held to investigate the possibility of putting a parking lot across the street from the school at Governor Weare Park. There was discussion regarding the wish to provide dedicated space for both the gym and cafeteria, community activities in the gym and heat pumps. He mentioned they are looking to finance projects through bonding and to utilize a multi-phase approach.

OTHER

The Board acknowledged a letter written by J. Bohm, 73 Kensington Road, regarding a fatal accident on Kensington Road on September 26 and his concerns with the NH DOT's responsiveness to road safety matters. J. Bohm stated he has had a long-standing issue with the way the NH DOT acts as far as maintaining the roads and mentioned the guard rail involved in this fatality has been rotten for ten years.

L. M. Smith suggested the Board of Selectmen draft a letter to be sent, with a copy of Mr. Bohm's letter, to Governor Hassan, Senator Stiles and the NH DOT. L. M. Smith thanked Mr. Bohm for writing this letter and suggested he document his concerns.

PUBLIC COMMENT

The Chairman opened the meeting to the public.

T. Samway, Old Stage Road, noted an area of concern at the intersection of Dodge Road and Route 84 and asked what the Town could do on its portion of the right of way. L. Ruest said the suggestion will be brought to the attention of the Highway Safety Committee.

DRAFT

Hearing no further comment, the Chairman closed the meeting to the public.

REVIEW AND APPROVAL OF PREVIOUS MINUTES 9/17/14, 9/22/14 and 9/24/14.

L. M. Smith asked that the minutes of the 9/17/2014 meeting be amended on page 2, paragraph 5 as follows:

MOTION: To authorize the Police Chief to enter into ~~lease-a purchase~~ agreement and ~~purchase~~ for the 12 new Sig Sauer pistols as presented to the Board of Selectmen in the Equipment Expenditure Request.

L. M. Smith asked that the minutes of the 9/24/2014 meeting be amended on page 1 paragraph 1 as follows:

Fire Chief J. Lord referred to the increase in the ambulance salary Account 4215 and explained it was up 39.1% due to splitting the salaries between the fire and ambulance accounts to provide a more realistic account *with the fire salary reduced to reflect this change.*

MOTION: To approve the minutes of the 9/17/14, 9/22/14 and 9/24/14 as amended.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

R. P. McDermott said the Rockingham Planning Commission asked to use the Town Hall for its meeting to be held Monday, November 10, 2014.

MOTION: To go into nonpublic session in accordance with RSA 91-A:3 II. (a) Personnel at 7:30 p.m.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

MOTION: To exit the nonpublic session and go back into public session at 8:00 p.m.

MOTION: L. M. SMITH

SECOND: M. KASPRZAK

UNANIMOUS

The Town Administrator recommended a three-month extension to the probationary period for the Bookkeeper.

MOTION: To approve the recommendation for a three-month extension to the probationary period for the Bookkeeper.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

MOTION: To adjourn the meeting AT 8:05 p.m.

MOTION: M. KASPRZAK

SECOND: L. M. SMITH

UNANIMOUS

**Next Selectmen's
Meeting – Wednesday October 15, 6:30 p.m., Town Hall**