

DRAFT

PRESENT: C. Brown, Chairman; P. Robart, J. Ratigan; M. Kasprzak, T. Santora,
L. Ruest; Secretary, K. Croteau
Not Present: G. Hardee

The meeting was called to order at 8:00 a.m.

REVIEW DEFINITION OF A CAPITAL IMPROVEMENT: C. Brown reviewed the definition with the Committee as outlined on the notice for this years' schedule.

CIP PROGRAM SPREADSHEET 2014-2019: A spreadsheet prepared by L. Ruest was reviewed by the Committee in conjunction with worksheet requests.

SUMMARY OF TOWN'S DEBT OBLIGATIONS: The Town's current debt obligations are part of this spreadsheet and include outstanding debt amount for years past 2019.

POLICE / GOV'T BUILDINGS / THREE- BAY GARAGE: R. Dirsa reported on his requests relating to Government Buildings and other Police Department projects as follows:

THREE-BAY GARAGE ADDITION TO Public Safety Building: R. Dirsa informed the Committee that a location for the 3-bay garage had been identified. R. Dirsa added that he had contacted Hampton Falls resident J. Femery who prepared a sketched plan of the building which was distributed and reviewed. R. Dirsa reported a projected cost of \$65,000. Discussion took place regarding costs and the Committee reached a consensus to recommend \$45,000 for 2014 and \$45,000 for 2015 for a total projected cost of \$90,000.

MOTION: To recommend funding for the Three-Bay Garage for \$45,000 in 2014 and \$45,000 in 2015.

**MOTION: J. RATIGAN
SECOND: C. BROWN
UNANIMOUS**

R. Dirsa explained that this year he has asked for and received permission from the Board of Selectmen to take funds from a special vehicle account funded by special details to pay for the additional costs of equipping the newly purchased Ford Explorer. These additional costs are attributable to aging equipment and incompatibility issues of existing equipment. The Committee agreed with R. Dirsa's proposal to increase to \$20,500 to help address the increase in costs for equipping replacement vehicles in the future.

R. Dirsa reported that the Police Department obtained a grant eliminating the need for \$5,000 in 2014 for In-Cruiser Computer Equipment & Software.

R. Dirsa stated that the cruiser radios are reaching the end of their lifespan and are no longer factory supported with parts or software. They are over 10 years old. The Committee agreed with the request for 2014 of \$11,000 for funding radio replacement.

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With regard to Emergency Information /Radar Speed Trailer, R. Dirsa stated that a \$5,000 grant from NH Highway Safety can be applied for by the Police Department for this purpose.

GOVERNMENT BUILDINGS – OLD LIBRARY SIDING: C. Wojcicki, Member of the Historical Society was present. A discussion took place regarding the progress on the evaluation of the heating system and the current status of insulation. P. Robart asked if Webber had done their evaluation. L. Ruest reported Webber had submitted a price indicating the system proposed would work well for the building, however, until the insulation can be determined, Webber will not guarantee which system is best regarding energy efficiency. C. Wojcicki reported that the ceiling fans were not working properly and asked if the wiring could be checked. The request for \$14,000 for 2014 and 2015 is requested to continue with the effort to re-side, insulate and conduct trim work.

GOVERNMENT BUILDINGS – IMPROVEMENTS TO TOWN HALL: L. Ruest reported the \$20,000 for 2014 would be used to finish the gable end with hardie plank and also address painting and trim needs to the addition section of the Town Hall.

GOVERNMENT BUILDINGS – PURCHASE OF CARNEY LAND: L. Ruest reported that the updated assessed value of this parcel has been updated on the spreadsheet and that a copy of the tax card was made available to Committee members. She also said that Mr. Carney contacted her to let her know that he is currently having the land surveyed.

HIGHWAY DEPARTMENT: A discussion took place regarding the funding of a Capital Reserve Fund for road projects. L. Ruest explained that funding has been set at \$95,000 for the past few years. Road projects are identified through information obtained from the University of NH (Road Software Management System) where needed road work is prioritized by category of work. Following discussion of the road work completed over the past few years, the Committee agreed to increase the \$95,000 to \$150,000 for years 2014 and 2015 and then \$200,000 for the years 2016 through 2019.

SOLID WASTE – CAPITAL RESERVE FUND: The every-other-year request for funds for the landfill closure remains at \$5,000.

APPROVE MINUTES OF OCTOBER 3, 2012

MOTION: To approve the minutes of the October 3, 2012 meeting as written.

MOTION: M. KASPRZAK

SECOND: P. ROBART

3 IN FAVOR; 1 ABSTENTION, PASSES

The meeting adjourned at 9:30 a.m.