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PRESENT: C. Brown, Chairwoman; M. Kasprzak, J. Ratigan, T. Santora, P. Robart, L. Ruest, Members

Not Present: G. Hardee

ELEMENTARY SCHOOL: Lincoln Akerman School (LAS) Committee Chairwoman R. Ratigan was present. She provided the Committee with updated information relating to elementary school grade enrollments. She noted that she felt the enrollment trend will continue for a few more years and that ups-and-downs in enrollment is anticipated.

It was noted that the 20 year bond for the purchase of the Merrill property remains a capital item through 2024. Discussion took place with regard to the proposed bonding for the proposed renovation and building project at LAS. C. Brown inquired as to whether the School Board has addressed some renovation projects this summer in order to remove some items from the proposed bond. R. Ratigan reported that some bathrooms have been updated and modification of the ventilation system has been done to bring ventilation to a portion of the building which had none. C. Brown asked if there is a plan to bring the \$6.5 million bond forward to 2014 and whether some items will be removed from the bond amount and made part of the maintenance and repairs portion of the school budget. R. Ratigan stated that this matter has yet to be discussed by the School Board and that consideration could be given to pulling out smaller reasonable items for inclusion in the budget. It was noted that the School Board has scheduled a public meeting to review results of a recent survey to receive comment from the public before decision on a bond amount.

WINNACUNNET COOPRATIVE SCHOOL (WHS) DISTRICT: Bill Hickey of SAU 21 was present. The Committee acknowledged the WHS addition/renovation bond in place. B. Hickey reported on items 2 through 12 of the CIP Plan noting that some HVAC work has been done and that the other items are part of a facilities plan. He added that there is also a technology piece to be added, however, he is awaiting direction of the WHS Board. The matter of solar installation is under consideration with information being obtained from vendors.

LIBRARY: Numerous members of the Library Trustees were present. Library Director J. Haskell and Trustee Member Beth Forgione presented the requests for the Library.

It was noted that the request for \$6,000 per year for a total of six years remains for 2014, 2015 and 2016.

Lengthy discussion took place with regard to information submitted with regard to the heating system at the Library, 7 Drinkwater Road, resulting in the Library Trustees request for approximately \$50,000. J. Haskell reported the history of the concerns relating to the heating system to include misfiring, turning off, and calling for heat/cooling at the same time. B. Forgione reported that the Trustees obtained three proposals and chose the one presented. She noted that the Library may see some savings in fuel and electricity once the system is repaired.

Information was reviewed by the Committee with regard to an expert's proposal to correct the problems by way of two Phases. Phase I – Boiler System Work addresses more immediate needs

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in order to keep the system in running order; the cost for this work is estimated by the Trustees to be \$22,500. Phase II of the proposal, Ventilation System Work, addresses the remaining items.

The Library Trustees requested that the funds for Phase II be added to year 2014 of the CIP plan. C. Brown asked why the Trustees are not utilizing the funds available from the Library Improvement Capital Reserve fund noting that the balance is approximately \$20,000. B. Forgiore stated that those funds are used for the trim work needed at the Library; \$3,000 was spent in 2013 and the remaining funds are accumulating to do the work all at once. Concern was expressed with the cost of scaffolding having to be paid for more than once if the project is broken out into phases.

Discussion of the purpose of this Capital Reserve Fund “improvements to the library building and grounds” took place. Committee members suggested that the trim work may have to wait now that boiler and ventilation system problems have been identified. P. Robart stated that he viewed the trim and felt the work could wait a few years. J. Ratigan spoke to the fact that the statute of limitations has passed and that proof of fault would be difficult to prove.

Discussion next took place with regard to the funds needed for Phase II of this project. It is projected that \$25,000 will be needed. J. Ratigan suggested that the Library Trustees bring the matter of expanding the purpose of the warrant article raising funds for the Library Improvement Capital Reserve Fund to the Town deliberative session. The Committee agreed to include \$25,000 for 2014; with \$6,000 for years 2015-2017.

FIRE DEPARTMENT: The Committee acknowledged the continuance of funding the Fire Vehicle Capital Reserve Fund at \$25,000 for year 2014 and \$50,000 for years 2015-2019. Fire Chief J. Lord stated that the NFPA recommends replacement at 20 years; however, Hampton Falls does not have the activity that cities do and can wait additional years before replacement. J. Lord reported that equipment is re-evaluated regularly.

J. Lord reported that he is seeking funding to address the need for replacement of the dated computer system at the Fire Department. The amount of \$7,000 is proposed for 2014 and 2015.

J. Lord reported that the two air conditioning units at the Public Safety Building are degrading, primarily from road salt used in the winter. Both units are currently working. He obtained quotes and recommends \$6,000 for year 2014. It was suggested that the units be covered in the winter.

AMBULANCE: A request for \$150,000 to replace the ambulance is proposed for year 2015. J. Lord reported that he feels the Town may be able to put off this purchase and noted that the Department may be able to acquire a used ambulance from the Town of Seabrook in the same manner the existing ambulance was obtained. It was noted that there are sufficient funds available from the Fire Department Vehicle Fund (Ambulance Receipts) to offset this cost. The current ambulance has 52,000 miles and is six years old.

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CONSERVATION: The Committee acknowledged the Conservation Land bond payments for 2014-2019.

APPROVAL OF SEPTEMBER 11, 2013 MEETING MINUTES:

MOTION: To approve the minutes of the September 11 meeting as written.

MOTION: J. RATIGAN
SECOND: M. KASPRZAK
UNANIMOUS

MEETING DATE TO PRIORITIZE CIP PROJECTS: October 2, 8 am, was scheduled as the next meeting of the CIP Committee.

OTHER BUSINESS: C. Brown referred the Committee members to information relating to a 2012 price for a proposed furnace for 45 Exeter Road, a copy of the tax map showing the Carney parcel and abutting town-owned parcels and a listing of road projects prepared by UNH RSMS program used by the Board of Selectmen to address road repair needs.

The meeting adjourned at 9:10 a.m.

Respectfully submitted, Lori Ruest