

**DRAFT**

**PRESENT:** C. Brown, Chairwoman; M. Kasprzak, T. Santora, L. Brown-Kucharski; Members  
Town Administrator, L. Ruest; Secretary, K. Croteau

**Not Present:** P. Robart, J. Ratigan; Members

**REVIEW DEFINITION OF A CAPITAL IMPROVEMENT:** C. Brown reviewed the definition with the Committee.

**CIP PROGRAM SPREADSHEET 2015-2020:** A spreadsheet, as prepared by Town Administrator Lori Ruest, was reviewed by the Committee.

**SUMMARY OF TOWN'S DEBT OBLIGATION:** The Town's current debt obligations are part of this spreadsheet.

**HIGHWAY DEPARTMENT:**

L. Ruest spoke on behalf of the Road Agent. She explained that prior to last year, the request was for \$95,000 but since the results of the UNH RSMS study show 3 million dollars in priority items identified combined with the decreasing amount of state assistance, the request was increased to \$150,000 last year and the suggestion for this year is to increase the request to \$200,000 for the next five years.

**POLICE/GOV'T BUILDINGS (3 BAY GARAGE)**

**Emergency Information/Radar Speed Trailer**

R. Dirsa explained the radar speed trailer would be a good tool to help control speeding where there is not enough manpower to handle the amount of speeding complaints received. In addition, the Fire Chief would like to coordinate this purchase to include one with messaging capabilities. R. Dirsa said they hope to coordinate money as follows, \$5,000 from the Police Department budget, \$5,000 from a match from NH Highway Safety and \$5,000 from the Emergency Management budget. C. Brown asked it was anticipated to be purchased by the end of 2015 to which R. Dirsa replied yes. M. Kasprzak noted the spreadsheet lists the amount at \$10,000 to which R. Dirsa said yes, it should be revised to \$15,000. C. Brown suggested it would be advantageous to purchase the radar speed trailer with the messaging capability. C. Brown asked if there was a good chance of getting \$5,000 from FEMA to which R. Dirsa said it would be wise to word the warrant article in such a way to allow for the possibility of not receiving the grant in 2015.

**Police Department Computer Equipment**

R. Dirsa explained the current situation with computer equipment and requested that \$5,000 be raised in 2015 and \$5,000 every other year thereafter starting in 2017.

**Police Cruiser/Police Cruiser Capital Reserve Fund**

R. Dirsa explained the plan to set aside \$21,000 each year for the replacement of a police vehicle every other year. They plan to replace the 2005 vehicle in 2015.

**In Cruiser Computer Equipment & Software**

R. Dirsa explained this \$5,000 request coincides with the every-other-year purchase of a new cruiser. The \$5,000 is for the cost of the laptop; he explained that these computers are more expensive because they are designed to withstand weather extremes and allow for more mobility and are connected by a wireless system to Rockingham County.

**DRAFT**

**Replace Aging Phone System – PSB**

R. Dirsa noted the current phone system was replaced in 2003. He said he is requesting \$6,000 for 2020 and he and the Fire Chief plan to explore this issue.

**GOVERNMENT BUILDINGS –**

**Three-Bay Garage with Overhead Storage (police cruisers)**

R Dirsa explained the request was increased to \$65,000 as a preliminary estimate on the 3-Bay garage came in at \$182,000 after the warrant article passed for \$45,000. He explained that this was due to trussing requirements and for weight bearing requirements for the storage area to support heavier loads across the span. A discussion took place where it was noted that the warrant article wording identified the project as a two-phase project. L. Ruest was asked to contact Town Counsel regarding the possibility of changing the wording for the warrant article from a two- phase project to a three-phase or multi-phase project.

**Old Library Improvement Capital Reserve Fund (siding/trim/structural)**

\$14,000 has been requested for 2015 to complete residing the building with Hardie Board planks on the back wall and to finish the trim; this should complete the project for this building. T. Santora asked what the building was used for. L. Ruest explained that the Town owns the building and leases it to the Historical Society. The Historical Society uses it for displays and for meetings to preserve the knowledge and history of the Town. The Historical Society will be celebrating its 30<sup>th</sup> anniversary there on September 20<sup>th</sup> ; they are also participating in preparation of the Town’s 300<sup>th</sup> year celebration in 2022.

**Trussing CRF – Town Hall (engineering & repair)**

\$5,000 is being requested after a recommendation was made by the Town Improvement Committee for an engineering study for review and report on the current status of the Town Hall to determine whether or not structural improvements or additional trussing is required.

**SOLID WASTE - CAPITAL RESERVE FUND**

Landfill Closure Capital Reserve Fund – balance in account \$32,800

The every-other-year request for funds for the landfill closure remains at \$5,000.

**Carney Land**

Purchase of T. Carney land (\$298,700 assessed value 7/2013)

L. Ruest reported that at the time C. P. Graham was on the Board of Selectmen, he had a conversation with Mr. Carney regarding the sale of the land where Mr. Carney indicated he would have the land surveyed. The Town Administrator was asked to contact Mr. Carney regarding the status of this matter.

**APPROVE MINUTES OF OCTOBER 2, 2013**

**MOTION:** To approve the minutes of the October 2, 2013 meeting as written.

**MOTION: M. KASPRZAK**

**SECOND: T. SANTORA**

**4 IN FAVOR; ONE ABSTENTION: PASSES**

The meeting adjourned at 9:53 a.m.