

PRESENT: C. Brown, Chairwoman, M. Kasprzak, J. Ratigan, T. Santora, L. Brown-Kucharski, Members; Town Administrator, L. Ruest; Secretary, K. Croteau
NOT PRESENT: P. Robart, Member

ELEMENTARY SCHOOL

Potential Addition and Renovation Projects

SAU#21 Business Administrator, Bill Hickey and Lincoln Akerman School Board member, Greg Parish were present to discuss the third proposal of potential addition and renovation projects for the elementary school. B. Hickey distributed an estimate worksheet for the boiler at the elementary school and explained that the budgets have yet to be developed for both schools. C. Brown asked when he expected the budgets to be done to which B. Hickey answered hopefully in November.

G. Parish reported the School Board plans to contact town resident Steve Burns to provide an overview of the roof to determine needs and narrow down a design to avoid having repairs done prior to a renovation. T. Santora asked if they had decided to request the funds for the roof through the budget process or through a warrant article. G. Parish said they have not determined that yet; it could possibly be a combination of both. He further explained that the School Board is looking at a multi- year phase approach for the renovation projects.

T. Santora asked about a timeframe for a design and when the figures from the CIP Committee would be brought to the Board of Selectmen. C. Brown explained the process where the recommendation of the CIP Committee is first brought to the Planning Board and upon its recommendation it is brought to the Board of Selectmen.

WINNACUNNET COOPERATIVE SCHOOL DISTRICT

Bond Issue

C Brown noted she would be watching the Winnacunnet High School bond reports to check that the approximate \$54,000 in revenue from Hampton Falls impact fees is properly identified and applied town specific to Hampton Falls.

B. Hickey noted the Winnacunnet High School has identified a five year plan for an art department renovation project.

LIBRARY

Library Director Judy Haskell and Library Trustee Beverly Mutrie presented a request for an increase from \$6,000 per year to \$9,500 per year for the next five years for the purpose of future maintenance to the building such as siding and roofing replacement and the purchase of a generator. B. Mutrie explained that \$6,000 a year was not enough to take care of the maintenance since most of the money had already been used for the heating and ventilation system repairs.

L. Brown-Kucharski asked why the Library would need replacement siding and what was the need for a generator. M. Kasprzak noted that the product had not been available for trim boards when the Library was built. Question was raised regarding the generator being used to prevent damage from frozen pipes or to provide an open building for emergency shelter.

FIRE DEPARTMENT

Capital Reserve Fund for Fire Truck (Replace E3)

Fire Chief, Jay Lord presented requests for the Fire Department.

The Committee acknowledged the request to continue funding the Fire Vehicle Capital Reserve Fund at \$50,000 for years 2015-2019 in anticipation of a purchase in 2018 or 2019.

Interior & Exterior Maintenance of the PSB (CRF)

Chief Lord presented a computer presentation of numerous potential maintenance projects at the Public Safety Building including lighting, concrete repair, plumbing, roofing and windows. He asked to establish a fund to set aside \$5,000 a year for ten years to address these issues, similar to the capital reserve funds established for the Town Hall and Museum buildings. L. Brown-Kucharski asked if there was gift money available for this purpose. Chief Lord explained that the Public Safety Building is a municipal building owned by the Town. He stated donations made to the Fire Department require they be used for specific purposes such as for equipment etc., these donations can't be used to maintain a municipal building.

L. Ruest noted the Town Improvement Committee had overseen the projects done at the Town Hall and Museum; she said she would contact the Town Improvement Committee to see if they would be interested in overseeing the needs at the Library and Public Safety Building.

AMBULANCE

Purchase a new ambulance

Chief Lord noted that the money needed to purchase a new ambulance will come out of the Fire Department Vehicle Fund. (It currently has about \$241,000 which comes from eight years of ambulance transports.)

CONSERVATION

The Committee acknowledged the Conservation Land bond payments for 2015-2020.

PARKS AND RECREATION

Ted Tocci, Chairman of the Recreation Commission, explained that the Commission had gone through reorganization with an addition of 5 members for a total of 11 members currently. Some of the Commission's accomplishments include development of a mission statement, amendments to the Governor Weare Park Rules and Regulations, establishment of a use application for Governor Weare Park requiring background checks and establishment of a fee schedule. He said they recently held a focus session and plan to prioritize at the next meeting. One proposal is for two tennis courts and one basketball court at Governor Weare Park; another proposal is for a community center. He said the Commission would like to set up a capital reserve fund of \$5,000 per year to build funds for these projects. He also noted the Commission was considering launching a membership program.

APPROVAL OF SEPTEMBER 17, 2014 MEETING MINUTES:

MOTION: To approve the minutes of the September 17 meeting as written.

MOTION: M. KASPRZAK

SECOND: T. SANTORA

FIVE IN FAVOR; ONE ABSTENSION: PASSES

MEETING DATE TO PRIORITIZE CIP PROJECTS: October 1, 8 am, was scheduled as the next meeting of the CIP Committee.

The meeting adjourned at 9:38 a.m.