

**Town of Hampton Falls - ~~DRAFT~~**  
**Joint Loss Management Committee**

Minutes for February 21, 2012

Present: Fire Lieutenant Larry Anderson, Police Chief Rob Dirsa, Building Inspector Kevin Kelley, and Library Director Judy Haskell

Meeting convened at 10:15 a.m.

Chief Dirsa will distribute the Fire and Police Department checklists to each member of the committee.

The committee members discussed the injury to the HFPD police officer from a needle concealed in a perpetrator's pocket; Lt. Anderson distributed an Exposure Control Plan recommended by Chief Lord to be considered as a part of the Safety Policy and possibly the Town of Hampton Falls' Personnel Policy. It was emphasized that any injuries or accidents within our respective departments be reported to the JLMC once the first report of injury sheet is completed.

Building Inspector Kevin Kelley will review the 2011 Safety Inspection reports and advise the committee as to the status of corrections. He noted that most of the changes have been implemented, with the exception of the old Selectmen's office and electrical room. He will also draw up a schedule for Town Building inspections by the end of March

Our next meeting is scheduled for Tuesday, May 15<sup>th</sup> at 10:00 a.m. at the Library.

Meeting adjourned at 11:00

Respectfully submitted,

Judy Haskell