

**Town of Hampton Falls
Joint Loss Management Committee**

Minutes for March 26, 2013

Present: Fire Lieutenant Larry Anderson, Police Chief Rob Dirsa, Librarian Judy Haskell, Building Inspector Mark Sikorski and Administrative Assistant Lori Ruest

Meeting convened at 10:05 a.m.

Librarian Haskell will provide an agenda for the next meeting.

The Committee decided to review the Safety Policy for the next meeting in May so that they can bring suggestions forward at that time.

Lt. Anderson inquired if there were "No Trespassing" signs at the Town Shed. Discussion centered on keeping people out of the area when town employees aren't present. Admin. Ass't. Ruest will check on the sign.

Chief Dirsa commented that the snow plowing company has improved by keeping that area cleaner. Building Inspector Sikorski recommends that emergency lighting over the man door at the Shed would help to eliminate tripping hazards. His estimate for an LED light is @ \$300.00.

The committee recommended that Building Inspector Sikorski obtain an identification badge to wear when making inspections and visiting sites. He will work with Chief Dirsa's source for procuring a badge.

Building Inspector Sikorski will work from existing inspection sheets to begin annual inspections of all town buildings. It was noted that when the mezzanine project is implemented at the Fire Station, it will correct code violations for both the Fire Department and the Police Department.

All departments reported that there have been no injuries since last year.

Our next meeting is scheduled for Tuesday, May 21st at 10:00 a.m. at the Library.

The meeting adjourned at 10:50 a.m.

Respectfully submitted,

Judith Haskell, Secretary
Joint Loss Management Committee