

**Town of Hampton Falls
Joint Loss Management Committee**

Minutes for August 19th, 2014

Present: Fire Captain Larry Anderson, Librarian Judy Haskell, Building Inspector Mark Sikorski.
Absent: Chief Rob Dirsa, Police Dept.

Meeting convened at 10:10 am.

The committee reviewed the minutes of the June 17th meeting and approved them with no changes.

Status updates: Building Inspector Sikorski is in the process of procuring an Identification Badge through the Police Department's contact. A significant issue remains in that the Building Inspector's hours are quite limited, which leaves him unable to complete the action items listed from previous meetings. Items can only be done as time allows. Ensuing discussion resulted in BI Sikorski's recognition that he must prioritize the safety checks of all Town Buildings by the end of the calendar year to be in compliance with the Town's Safety Policy.

BI Sikorski noted that Chris Shek is raising funds to rebuild the ramp at the HF Historical Society as his Eagle Scout project. The HFHS needs to repair the sill at the East School and may need to build a 5 ft. square stoop with better stairs. They are investigating alternatives to ADA access.

Fire Captain Anderson reported that work on the mezzanine project continues; they are framing an office beneath the mezzanine stairs to hook up a sink behind the file cabinets, building a wall next to the stairs for the Rescue Alive sled and bins for lifejackets and ropes, sheet rocking, priming and painting walls, plus finishing the floor. The door is scheduled to go in the last week of August. Lights and outlets plus phone line and computer connections are part of the project, as are an eye wash station and big sink with splash guard.

Librarian Haskell asked that the Fire Department assist in replacing bulbs in the parking lot lamps and interior lights that are much higher than their step ladder reaches.

The police cruiser has been repaired.

Our next meeting is scheduled for **Tuesday, November 18th at 10:00 a.m.** at the Library. Food will be served.

The meeting adjourned at 10:50 am

Respectfully submitted,
Judith Haskell, Secretary
Joint Loss Management Committee