

**DRAFT**

**A. CALL TO ORDER:** C. Brown called the meeting to order at 7 p.m.

**B. ROLL CALL:** C. Brown, Chairman; A. Franciosa, Vice Chairman; B. Mutrie, G. Parish, A. Tonry, S. Volpone, Members; M. Kasprzak, Selectmen's Representative; L. Ruest, Administrative Assistant; D. Smith, Circuit Rider Planner; K. Kelley, Building Inspector

**C. ORGANIZATIONAL MEETING**

C. Brown opened discussion of the Board with regard to the following:

**1. Nomination and Election of Chairman**

**MOTION:** To nominate and elect C. Brown as Chairman for the 2012-2013 term.

**MOTION:** A. TONRY  
**SECOND:** S. VOLPONE

No other nominations were heard.

**VOTE: 6 IN FAVOR, 1 ABSTENTION, PASSES**

**2. Nomination and Election of Vice Chairman**

**MOTION:** To nominate and elect A. Franciosa as Vice Chairman for the 2012-2013 term.

**MOTION:** A. TONRY  
**SECOND:** S. VOLPONE

No other nominations were heard.

**VOTE: UNANIMOUS**

**3. Committee Membership (CIP, Road, Ordinance and Regulations Review Committees)**

Committee assignments for 2012-2013 resulted as follows (no change from 2011-2012):

***CIP/Master Plan Committee***

M. Caruso, J. Ratigan, E. N. Small, P. Robart, C. Brown, M. Kasprzak (Building Inspector)

***Road Committee:***

A. Franciosa, L. Smith, E. N. Small, S. Hanson, Road Agent, Greg Parish

***Ordinance and Regulations Review Committee:***

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B. Mutrie, A. Tonry, S. Volpone, A. Franciosa, C. Brown, G. Parish (Circuit Rider Planner, Building Inspector)

C. Brown reported that she will be contacting D. Smith to discuss time needed to update the Master Plan. She asked D. Smith to review the Master Plan and provide an estimate for use in budgeting in 2013. C. Brown noted that there may be a determination made to realign the membership of the CIP/Master Plan Committee to work on a survey for updating the Master Plan.

**Alternate Membership:** C. Brown reported that she has placed a call to a prospective Alternate Member, however, she has not received a return call as of yet.

**D. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES**

S. Volpone asked that the following paragraph on page two of the February 28 minutes be revised.

1. Livestock Ordinance: C. Brown asked members to review the draft wording to be provided by D. Smith. She explained that proposed amendments will be brought to public hearing in the fall. S. Volpone noted that K. Kelley provided comments by email, however, **K. Kelley** did not report on the ~~correct~~ **most current** draft finalized by the Committee. This matter will be reviewed again at Committee level with draft wording being forwarded to the March meeting. D. Smith suggested that this new ordinance be included as Article IV, Section 10.

**MOTION:** To accept the minutes of the February 28 meeting as amended.

**MOTION:** B. MUTRIE

**SECOND:** S. VOLPONE

**VOTE:** 5 IN FAVOR, 2 ABSTENTIONS, PASSES

**E. OTHER BUSINESS**

2. **Committee Reports:** Ordinance and Regulations Review Committee minutes of March 7 were acknowledged for the record.

C. Brown reported that B. Mutrie sent an email to her with requests for matters to be reviewed by the Ordinance and Regulations Review Committee during 2012-2013.

1. Zoning Ordinance (green pages): Realignment/recodification to allow for better flow; not to change the intent. C. Brown asked D. Smith to review and bring recommendations to the full Board for consideration. D. Smith stated he estimates the cost for this effort at approximately \$5,000.
2. Village District: C. Brown suggested that the Committee address this matter unless something that needs correction comes to the attention of the Board.

Discussion took place with regard to addressing the wetland buffer with respect to the Commercial District as well as giving consideration to the matter of a light industrial overlay area. D. Smith noted that the Master Plan would need to be addressed in regard to light industrial uses.

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3. **Livestock Ordinance:** The Board reviewed a draft ordinance (proposed to be Section 10 – Agricultural Animals of Article IV) and definition (proposed to be added to Section 4-Definitions of Article I) recommended by the Ordinance and Regulations Review Committee. B. Mutrie asked if the ordinance is clear to K. Kelley. K. Kelley stated he has no issues with the draft as presented. No other comments or questions were heard.

**MOTION:** To bring the proposed livestock ordinance forward to public hearing in the fall.

**MOTION:** B. MUTRIE  
**SECOND:** A. TONRY  
**UNANIMOUS**

**4. Village District Bound Maps**

D. Smith presented a proposed Village District map to the Board outlining an area of approximately 170 acres for consideration for this purpose. He noted that the area essentially creates a downtown for Hampton Falls; the area is close to the school, recreation area, business district and historic buildings. He stated that the road layout was created in conjunction with the NH Department of Transportation study.

Discussion took place with regard to multiple uses, architectural guidelines, sign regulations, street trees, on-street parking, etc. Question was raised as to where the Board would like to go from this point. Suggestions included explanation of the Board's vision, meeting with other Boards to include the School Board and public, identifying the types of permitted uses for this District, identifying the areas of rezoning, special use permits and potential wetland buffer changes in the Commercial District, conducting a survey and holding Saturday sessions for the public.

Additional discussion took place as to whether the Board wished to proceed with the idea of a Village District and a light industrial area, the types of questions that would be included on a survey and setting a timeline. D. Smith stated he estimates a time period of two years to complete this project.

**F. COMMUNICATIONS TO BOARD MEMBERS**

No communications were provided at this time.

**G. ADJOURNMENT**

**MOTION:** To adjourn the meeting at 8:47 p.m.

**MOTION:** A. TONRY  
**SECOND:** T. FRANCIOSA  
**UNANIMOUS**