

DRAFT

- A. CALL TO ORDER:** Vice Chairman A. Franciosa called the meeting to order at 7 p.m.
- B. ROLL CALL:** A. Franciosa, Vice Chairman; B. Mutrie, G. Parish, A. Tonry, S. Volpone, Members; M. Kasprzak, Selectmen's Representative; L. Ruest, Administrative Assistant; D. Smith, Circuit Rider Planner; K. Kelley, Building Inspector; **Not Present:** C. Brown, Chairman
- C. PUBLIC HEARING**

Case #12-04-01: Application from **Unitil Forestry Department** for Final Public Hearing for Scenic Road Alteration Permit for tree pruning on all or portions of eight (8) scenic roads in Hampton Falls.

Mr. Chris Moultrou, Forestry Supervisor of Unitil's Forestry Department reported that Unitil plans to conduct additional line-clearance pruning work along roads in Hampton Falls. He noted that an application was approved by the Board in September 2011 for a number of scenic roads and that this application is for additional scenic roads. He referred the Board to a memo submitted with the application listing the additional roads.

C. Moultrou displayed a plan and showed Board members the two circuits being maintained that are affected by the Scenic Road Alteration Permit ordinance. In response to B. Mutrie, C. Moultrou reported there are five or six circuits in Hampton Falls of which some are shared with abutting towns. A. Tonry asked if this request finishes the work to be done in Hampton Falls or whether another application is forthcoming. C. Moultrou stated he does not know at this time and that review will take place in the fall to determine if more work is to be done.

In response to A. Franciosa, C. Moultrou confirmed that he understood the six foot trimming requirement allowed by the ordinance rather than the standard of 10 feet used by Unitil and indicated the plan is to comply with the town ordinance.

Hearing no further questions of the Board, A. Franciosa opened discussion to members of the public. No members of the public were present. A. Franciosa closed the public hearing.

MOTION: To accept the application as complete.

MOTION: A. TONRY
SECOND: B. MUTRIE
UNANIMOUS

MOTION: To grant the request for Scenic Road Alteration Permit for Circuit E2X3 Brimmer Lane, Brown Road, Depot Road, Drinkwater Road, Parsonage Road and Circuit E28X1 Curtis Road, Nason Road and Sanborn Road.

MOTION: G. PARISH
SECOND: A. TONRY
UNANIMOUS

DRAFT

D. REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

B. Mutrie requested that the parentheses in the committee membership listings on both page one and page two be removed. It was explained that the persons listed in the parentheses are not members of the committee but attend as needed and are non-voting members. Following discussion, it was agreed to remove the parentheses and include the word “non-voting.”

CIP/Master Plan Committee

M. Caruso, J. Ratigan, E. N. Small, P. Robart, C. Brown, M. Kasprzak, (Building Inspector)/***non-voting***

Road Committee:

A. Franciosa, L. Smith, E. N. Small, S. Hanson, Road Agent, Greg Parish

Ordinance and Regulations Review Committee:

B. Mutrie, A. Tonry, S. Volpone, A. Franciosa, C. Brown, G. Parish, (Circuit Rider Planner, Building Inspector)/***non-voting***

MOTION: To accept the minutes of the March meeting as amended.

MOTION: M. KASPRZAK

SECOND: A. TONRY

UNANIMOUS

E. OTHER BUSINESS

1. **Committee Reports:** A. Franciosa acknowledged the Ordinance and Regulations Review Committee minutes of April 4, 2012.

F. COMMUNICATIONS TO BOARD MEMBERS: A. Franciosa requested that Board members review the member listing for 2012/2013 and let L. A. Ruest know if changes are needed. No other communications were shared at this time.

OTHER: Referring to the re-districting project the Ordinance and Regulations Review Committee is working on, B. Mutrie asked Board members if they would be amenable to using time of the full Board to work on this project. It was noted that the project could take up to two years before becoming a warrant article for consideration of the voters.

D. Smith stated he has prepared a map of potential districts as well a rough outline of the scope and timeline of this project for review of the Committee at its next meeting. S. Volpone stated that it is important to identify costs in advance and D. Smith noted that there may be grant opportunities available.

G. ADJOURNMENT

MOTION: To adjourn the meeting at 7:22 p.m.

MOTION: A. TONRY

SECOND: G. PARISH

UNANIMOUS