

DRAFT

- A. **CALL TO ORDER:** C. Brown called the meeting to order at 7 p.m.
- B. **ROLL CALL:** C. Brown, Chairman; A. Franciosa, Vice Chairman; B. Mutrie, G. Parish, Members; M. Kasprzak, Selectmen's Representative; P. Stone, Alternate member; L. Ruest, Administrative Assistant; D. Smith, Circuit Rider Planner  
**NOT PRESENT:** A. Tonry, S. Volpone, K. Kelley

C. **REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES**

Amendments were made as follows:

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**Motion:** A. Tonry moved to accept the April 24, 2012 minutes as written. Seconded by B. Mutrie Motion passed 7 6-0-1. (C. Brown - abstention).

Boundary setbacks, the location of the existing utilities, the location of the existing buildings, delineated parking, security, the septic system location - the well location and the well radius, the front two parcels, the buildings and setbacks as well as the type of buildings that have been put on the property, parking for a garden center or retail center - designated parking, striping, hot top - currently there is a gravel parking lot, outside lighting, signs, and denoting the ~~states~~ **State of New Hampshire** right of way that is required along Route 1.

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**Motion:** ~~Dylan Smith~~ **G. Parish** moved to move forward with applying for the NHHFA Community Challenge Planning Grant application through the Rockingham Planning Commission. Seconded by M. Kasprzak. Motion passed unanimously.

**MOTION:** To approve the minutes of the May 22 meeting as amended.

**MOTION:** G. PARISH  
**SECOND:** B. MUTRIE  
**UNANIMOUS**

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**D. OTHER BUSINESS**

C. Brown took Item 3 out of order.

3. Planning Board Alternate Member: C. Brown welcomed Paul Stone as Alternate Member to the Board. She noted that P. Stone may be unavailable for some meetings but that he will attend as he is able.

**MOTION:** To appoint Paul Stone as Alternate Member of the Planning Board.

**MOTION: C. BROWN**  
**SECOND: B. MUTRIE**  
**UNANIMOUS**

C. Brown assigned P. Stone as member of the CIP/Master Plan Committee and designated him a voting member (S. Volpone's vacant seat) for the remainder of this meeting.

1. Committee Reports: C. Brown acknowledged the Ordinance and Regulations Committee minutes for the meetings of May 30 and June 20. It was noted that some corrections need to be made to the June 20 minutes. C. Brown directed the Board's attention to an attachment to these minutes and asked that members review the Town of Fremont site plan review regulations for village districts.
2. NHHFA Community Challenge Planning Grant: A copy of these grant documents as submitted to the CPG Program Administrator were provided to Board members.

**MOTION:** That the Planning Board send a thank you letter to Marietta Garavaglia for her assistance with this grant.

**MOTION: B. MUTRIE**  
**SECOND: C. BROWN**  
**UNANIMOUS**

**E. COMMUNICATIONS TO BOARD MEMBERS**

- Updated Planning Board Member Listing was provided to the Board.

**F. ADJOURNMENT**

**MOTION:** To adjourn the meeting at 7:27 p.m.

**MOTION: M. KASPRZAK**  
**SECOND: G. PARISH**  
**UNANIMOUS**