

**PUBLIC HEARINGS & BUSINESS MEETING
MINUTES
DRAFT**

- A. Call to Order:** The meeting was called to order at 7:00 p.m.
- B. Roll Call: Present:** C. Brown, Chairwoman; T. Santora
G. Parish, L. Brown-Kucharski Members;
B. Mutrie, Alternate Member;
M. Kasprzak, Selectmen's Representative;
K. Croteau, Secretary;
Not Present: A. Franciosa, Vice Chairman, A. Tonry; Members,
P. Stone, B. Burns, Alternate Members; M. Sikorski, Building
Inspector
-

Chairwoman Brown appointed Alternate Member B. Mutrie as a voting member for this meeting.

C. PUBLIC HEARING – Memorandum of Understanding between the Town of Hampton Falls and the NHDOT in order to coordinate highway access management.

Chairwoman Brown opened the public hearing explaining the Board felt it was a good time to adopt the agreement along with the recent redistricting. She said the agreement includes all state roads in town with specific attention to Route 1, the Route 1 and Route 88 intersection and the Route 1 and Route 84 intersection.

Hearing no questions, the Chairwoman closed the public hearing.

MOTION: To approve the Memorandum of Understanding for Coordinating Highway Access Management between New Hampshire, Department of Transportation and Town of Hampton Falls, New Hampshire and recommend it to the Hampton Falls Board of Selectmen for Public Hearing.

MOTION: M. KASPRZAK
SECOND: G. PARISH
UNANIMOUS

D. PUBLIC HEARING – Wetlands Conservation District

The Chairwoman opened the public hearing explaining the draft presented would be presented again for public hearing in September as issues were identified requiring clarification from the Conservation Commission.

C. Brown, upon recommendation of the Rockingham Planning Commission, noted that the size of the vegetative buffer under prime wetlands on the table on page 4, under 8.5 Buffers, needed to be changed from 10 feet to 50 feet with an asterisked notation "For any tidal wetlands that fall under the Shoreline Water Protection Act, RSA 483B, the standards that are found in that act shall apply."

T. Wagner, Drinkwater Road, C Dolan, Kensington Road, G. Koch I and G. Koch II, Drinkwater Road, J. McGinnis, Kensington Road and N. Pond, Mill Road were present.

**PUBLIC HEARINGS & BUSINESS MEETING
MINUTES
DRAFT**

After discussion the following concerns were identified:

Page	Section	Recommendation	
2	8.2 Definitions - Prime Wetlands	Remove "FSA" second line	
2	8.2 Definitions - Ten Prime Wetlands Complexes table	Correct error on Taylor River Complex (Central) should be 244.9 not 224.9	
2	8.2 Definitions – Wetland Buffer	Define what is meant by "special regulations and reviews"	
3	8.4.2.2 – Forestry and tree farming . . .	Insert the words "a permeable" before the words access road on the last line and remove the word "an"	
3	8.4.2.4 – Passive recreational uses . . .	Define "passive recreational uses"	
4	8.5 – Setbacks & Buffers	Prime wetlands to 50 feet as noted above with insertion of asterisked section	
5	8.5.5 – Fill	Define "Fill"	
6	8.7 – Special Exceptions	Verify that date has been verified	
7	8.8.1.2 – New lots, . . .	Change the "n" in Non-residential to lower case in the first line	
7	8.10 Appeal of	Capitalize " Wetlands Conservation District" first line of paragraph	

T. Wagner, Drinkwater Road, asked if there was a way to receive notice of the agendas. Chairwoman Brown directed him to the "subscribe to" feature on the Town Web site and noted that agendas are posted in the Town Hall, Library and Post Office as well.

J. McGinnis, Kensington Road, referred to a Wetlands Special Use Permit he had received 6-7 years ago and asked if these changes would affect that. Chairwoman Brown said he would need to check with the Building Inspector.

The Chairwoman closed the public hearing noting that another public hearing for the Wetlands Conservation District would be scheduled for September or October in combination with smaller ordinance changes.

E. Architectural Design Guidelines – Business District North & South

The Board reviewed the recommended changes presented by the Ordinance and Regulations Review Committee. Following discussion, they made the additional recommendations:

HAMPTON FALLS, NH DESIGN GUIDELINES – EXAMPLE BOOK

The Board identified minor editing/typographical changes and redundant wording to remove in the Landscaping section.

DESIGN GUIDELINES FOR HAMPTON FALLS BUSINESS DISTRICT NORTH & BUSINESS DISTRICT SOUTH

Page 1 – Italicize the word Guidelines in the fourth line of the 3rd paragraph

Page 2 – completely remove the green highlighted reference to DESIGN OBJECTIVES AND PRINCIPLES CONTINUED

**PUBLIC HEARINGS & BUSINESS MEETING
MINUTES
DRAFT**

Page 3 – Italicize the words Design Guidelines in the fourth line of paragraph 1

Page 4 – Section E – change Design Guidelines to Architectural Guidelines, make the number 1 consistent font size

Page 6 – change f) to 2. for Roofing and Eaves section

Page 7 – take highlight off first bullet

DESIGN GUIDELINES FOR HAMPTON FALLS LANDSCAPING

Page 2 – c) Rocks – remove the sentence “Where used, they should be buried by a third to half of their depth.”

Page 3 – b) Mulch – place a period after the word bark in the third line and remove “with no piece less than 4 inches in any dimension.”

DESIGN GUIDELINES GENERAL SITE PLANNING

There were no changes recommended for this section.

MOTION: To bring to public hearing the Design Guidelines for Hampton Falls Business District North & Business District South, Design Guidelines for Hampton Falls Landscaping, Design Guidelines General Site Planning and Design Guidelines Example Book.

MOTION: M. KASPRZAK

SECOND: T. SANTORA

UNANIMOUS

F. Review and Approval of 6/24/2014 meeting minutes.

MOTION: To accept the minutes of the 6/24/2014 meeting as written.

MOTION: G. PARISH

SECOND: B. MUTRIE

FIVE IN FAVOR; ONE ABSTENTION: PASSES

G. Other Business

The Board acknowledged the minutes of the 6/25/14 meeting of the Ordinance & Regulations Review Committee.

H. Communications to the Board-

Chairwoman Brown noted no Planning Board issues in the current issue of Town and City.

I. Adjournment

MOTION: Motion to adjourn the meeting at 9:05 p.m.

MOTION: M. KASPRZAK

SECOND: G. PARISH

UNANIMOUS

NEXT MEETING SCHEDULED TUESDAY, August 26, 2014 7:00 p.m.