

Meeting Minutes: Draft

1. Call to Order and Roll Call: Ted Tocci called the meeting to order at 7:05 p.m. Present were Ted Tocci (Acting Chair), Pam Fitzgerald, Larry Smith, Lyn Stan (Vice Chair) and Roger Venden (Treasurer). Prospective new Commission members were also in attendance: Kirstin Augusta, Mark Lane, and Gary Martin; Marietta Garavaglia (volunteer secretary and facilitator) was also present.

This was a special “Focus Group” session for the Commission dedicated to organizational planning and prioritization.

2. Prior Meeting Minutes: M. Garavaglia reported that she had received an email from Lori Ruest, Town Administrator, citing corrections to the August 18th minutes: change Governor Weare Field (GWF) to Governor Weare Park (GWP); the minimum CIP investment should be \$5,000 rather than \$3,000; and correct the spelling of Castleberry Fair. L. Smith said discussion point #2 should also include: “the game referees check all coaches’ certification before the start of each game”. L. Smith made a motion to approve as amended and R. Venden seconded; the motion carried.

The remainder of the meeting was dedicated to the planning process and concluded at 9:00 p.m.; the workshop summary is attached as a separate document. Before disbanding, Kirstin Augusta explained her interest in Parks & Rec and how her background would advance the work of the Commission; the members were impressed with her qualifications.

Respectfully submitted,
Marietta Garavaglia
Volunteer Interim Secretary