

Draft

Commission Members Present: Mark Lane; Chair, Kristin Augusta; Vice-chair, Roger Venden; Treasurer, Lyn Stan, Don Janik, Pam Fitzgerald, Larry Smith, Gary Martin, and Peter Robart. (9)

Absent: Todd Santora. (1)

Mark Lane called the meeting to order at 7:05 p.m.

**1. Review Minutes** of June 15, 2015

Motion: Peter Robart moved to accept the June 15, 2015 minutes as amended. Second: Larry Smith. Motion passed 8-0-1. (Gary Martin Abstained).

Page 1 –Add year and correct Kristen to Kristin.

**2. Election of Treasurer**

Motion: Larry Smith nominated Peter Robart to assume the role of treasurer for the Parks and Recreation Commission. Second: Lyn Stan. Motion passed by unanimous vote.

Peter Robart accepted the position of Treasurer for the Parks and Recreation Commission.

**3. Treasurer Report**

Roger discussed the budget. July 31 is Roger Venden last day on the Commission.

The Commission expressed their appreciation to Roger for his years of service to the Commission and wished him well.

**9. Combining Accounts** presented by Mark Lane (Out of Order)

**a. Warrant Article**

- In order to put money into the general account, we need to write a warrant article.

**b. Developing use of Combined Funds**

- Take the money from individual accounts and bring them all together into the general account.
- There does not have to be a specific plan today but at some point come up with a reason to raise money. This account in time is accumulating money.
- We should take a look at the accounts and if there is a significant amount of money in one account just sitting there then can we move it to the general account.
- Try to raise funds instead of using tax dollars.

Peter Robart agreed to meet with Lori Ruest; Town Administrator to bring more understanding to the next meeting. He will inquire about monies sitting in each recreation account.

- Using the monies for a good purpose instead of having money sit in an account.

**4. Concert Update** presented by Lyn Stan

**a. Attendance** – Great attendance and weather with no rain dates.

- Wayne from Maine successfully brought in children from outside of town. Seniors enjoyed Wayne and loved to watch the children.
- The car event brought people from all over the seacoast.

**5. Farmers Market Update** presented by Lyn Stan

**a. Vendor Attendance** – We have five firm committed vendors who are doing well.

- Signage is out along route 1 and email hits are up.
- It takes time to build a following. Improving week by week.
- Continuing to support our local farmers.

**6. Summer Camp Update** presented and discussed by Mark Lane

**a. Tent Up** – The idea of changing the location of the tent away from the woods. The need to spray the field with mosquito foggers. Mosquitos – who to call and which budget is used? Contact Lori Ruest for mosquito spraying information.

Mark will consult with Stacey Bellen and Mike Queenan for their input on this.

**b. T-shirts invoices**

Mark will investigate who to direct the invoice to.

**c. Protocol** discussion included: background checks, finger printing, insurance, application waiver, and future protocol procedures.

**7. Heritage Commission** Update presented by Don Janik.

- Brainstorming for the upcoming 300<sup>th</sup> Birthday Celebration of Hampton Falls to be held in 2022.
- Looking towards other communities for fun activity ideas, fire-works, baseball games, concerts, photo montage, what would the town look like in future?, preservation, or recreate things/plays that happened in the past.
- There is no budget as yet and fundraising will be needed. Possibly creating a commemorative bronze coin for 2022.
- Should the celebrations be held throughout the whole year, week long or one day activities?

Don Janik agreed to continue to meet with the Heritage Commission for the 300th Birthday Celebration.

The Board agreed to continue this conversation in the fall.

## **8. Field Maintenance**

### **a. Sprinkler System Invoice-Account** presented by Peter Robart

- Invoices come out of different accounts – Town Common, and Governor Weare Park. Sprinkler controller problems have been identified at the Governor Wear Park and Town Common.
- Field usage include: Cal Ripken teams and HYA Soccer camp.
- The grass is growing well and may need cutting two times each week to accommodate the activities. We continue to move forward with this.

### **b. Maintaining LAS Fields** presented by Mark Lane

Does it make sense for the Parks and Recreation to manage two LAS fields?

- LAS does not have the system in place to manage the maintenance of the fields.
- LAS has many ant hills, the grass parts are weeds, and the softball in-field is grass.
- LAS does cut their grass and has a sprinkler system.
- LAS uses the fields at Governor Weare Park.
- The school needs to budget for the maintenance.

### **a. Finance Plan to upgrade LAS Fields** discussed:

1. An agreement would need to be developed.
2. A certain amount of money would need to be budgeted to manage the maintenance for them.
3. Clean up, fertilizer, sprayed for bugs and weeds maintenance is needed.
4. There may be upfront costs due to the condition of the fields.
5. Continued maintenance controls would be needed. If you invest in the fields as a playing field, some student controls would be needed during recess, wet fields and play time.
6. Annual updates would be needed.
7. Is the school ready to put money into the budget for field maintenance? Find out the facts from the School Board first.
8. Winnacunnet puts out Warrant Articles for field maintenance and then put the job out for bid.
9. Are there agreements with the town for the school usage of the Governor Weare fields? *There are no agreements.*

Commission suggestions include: Inquire with the SAU to seek costs for updating the fields and get an estimate. Will the School Board raise the money for the continuation of field maintenance? Sprinklers need to be checked often, seeds, chemicals, water. Somebody always needs to double check things other than the service people.

**Parks & Recreation Commission Minutes**

**Monday, July 20, 2015 @ 7:00 p.m.**

[url:facebook.com/hfparksandrec](http://url:facebook.com/hfparksandrec)

**Hampton Falls Town Hall**

**1 Drinkwater Road**

**Hampton Falls, NH 03844**

Mark Lane has agreed to investigate the LAS budget for maintaining the school fields, long term resource commitment from the school to provide the funding, inquire about the current funding, sports field management and controls – Will the kids play on the wet fields?

**d. Usage Fee for LAS** – not discussed.

**10. Golf Tournament** presented by Mark Lane

**a. Sub Committee**

- Todd Santora reached out for a volunteer sub-committee without much luck.
- Volunteers would also be needed the day of the tournament.

Motion: Pam FitzGerald moved to table the golf tournament this year and attempt again next year. Second: Peter Robart. Motion passed by unanimous vote.

**11. New Business**

The Grades five and six Vacation Bible School students from the Hampton Falls Baptist Church weeded and picked up trash along the roadside and Town Common.

The Commission expressed their gratitude to the students for their good deed.

The next meeting is scheduled for August 17, 2015 at 7:00 p.m.

Motion Larry Smith moved to adjourn the meeting at 8:46 p.m. Second: Peter Robart. Motion passed by unanimous vote.

Respectfully submitted,

Maureen Hastings

Recording Secretary